

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 16 AUGUST AT 7.30PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

**PRESENT**

Councillors: D Clarke (Chairman), B Chapman, D Robinson, P Franklin, C Cooper, J Nelstrop and T Peacock

**IN ATTENDANCE**

A Bushell (Parish Clerk) and R Webb

**6505 CHAIRMAN'S REMARKS**

The Chair spoke about the events he had been invited to attend over the forthcoming weeks. He also highlighted the length of the agenda, so encouraged councillors to avoid any unnecessary discussions.

**6506 APOLOGIES FOR ABSENCE WITH REASON GIVEN**

Apologies were received and accepted from R Sanderson and D Hill.

**6507 TO RECEIVE DECLARATIONS OF INTERESTS**

Cllr Robinson declared a personal and prejudicial interest in agenda items 9a. b. & c. and 10 (Minute ref. 6513a. b. & c. and 6514) as she lived adjacent to Jubilee Park.

Cllr Clarke declared a personal interest in agenda item 10 (minute ref 6514) as his wife was the solicitor dealing with the Petwood Caravan Park access matter.

**6508 PRESENTATION FROM CHAIRMAN OF THE WOODHALL SPA CHAMBER OF TRADE & TOURISM (WSC TT)**

Emma Tatlow introduced and explained that the aim of the WSC TT. was to promote the village and attract visitors. She spoke about the leaflet which the WSC TT were currently raising funds to produce and had applied to the Parish Council for a grant towards the printing costs. She gave details of the longer term aspirations of the WSC TT. Emma answered questions from Councillors about the leaflet.

*Emma left the meeting at 7.40pm and did not return.*

**6509 NOTES OF THE MEETING HELD ON 21ST JUNE 2011 TO BE APPROVED AS THE MINUTES**

It was proposed, seconded and unanimously RESOLVED to accept the notes as being a true record of the meeting.

**6510 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES**

Bench at 124 Witham Road: The Clerk explained that the new bench had been received and slabs had been laid down to site the bench on, but the residents of 124 Witham Road were not happy for it to be sited outside their property, so the bench had not yet been sited. The Clerk had contacted Highways to check that the permit to place street furniture on the verge was for outside 124 Witham Road, but Highways were unable to find the form. The Clerk would complete a new permit form for 124 Witham Road and write to the resident explaining that the bench would be replaced outside number 124 as this is where the bench had been sited for many years and was the best location for proximity to the bus stop, which was the main purpose for having a bench in that area of Witham Road.

Cycle racks: The application to the Lincolnshire Limewoods Project for cycle racks to be placed in Jubilee Park had been unsuccessful because there were already racks in the park. The Lincolnshire Limewoods project had said that they felt that The Broadway car park would be an ideal location for cycle racks and would look favourably at supporting an application for that location. It was agreed that the Parish Council did not want any of the style that the Lincolnshire Limewoods were offering in that location.

Tattershall Road Safety: A response had been received from Highways stating that they didn't feel there was an issue with elderly residents from Oaklands Court crossing Tattershall Road safely as there was an opportunity to cross the road safely near Budgens. The Clerk was asked to respond by explaining that the elderly residents were needing to cross the road opposite St Leonards Avenue to get access to the Bus Stop and not to get to the shops which had been assumed in the letter from the Highways Officer. Highways would also be asked if signs to warn motorists that frail or disabled pedestrians are likely to cross the road ahead could be placed along Tattershall Road.

Royal Square Flag Flying: A gentleman had come forward and offered to take over the flag flying duties on the condition that the flag pole is repaired so that no climbing was required. The Clerk agreed to contact ELDC to find out when the repairs would be carried out.

PC issues database: Cllr Sanderson had set up the database and filled in entries from November 2010 to date. The Clerk would keep the database up to date and send it round to councillors to make members aware at what stage issues were at. Issues raised at meetings, surgeries and joint Parish Council meetings would be recorded and the database would be looked at when compiling agendas and would also be published with the minutes.

Mall Porch: An update had been received from the ELDC Planning Enforcement Officer dealing with the case informing the Parish Council that the contractor had agreed to provide a start date for the replacement porch by the end of August and would be contacting The Cottage Museum about getting the wood for the porch.

Tennis Buddies proposal: ELDC had not supported the proposal by Tennis Buddies to purchase the Jubilee Park rally field to build an indoor Tennis facility and the proposal had now been withdrawn by Tennis Buddies.

## **6511 TO RECEIVE REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Cllr Harness informed the Council that he had written a note to the Communications Officer at ELDC about all the publicity for the SO Festival at Skegness and the lack of publicity for the events being organised in the non coastal parishes within the district. Members of the Parish Council felt that better communication was needed between the Communications and Events departments at ELDC.

Cllr Harness offered to provide the Clerk with copies of village magazines from other parishes, as this was a subject being discussed by the Parish Council later in the agenda.

Cllr Harness also spoke about the success of Compass Point Business services, which was the company set up by East Lindsey & South Holland District Councils to offer five of the back office services at a substantial saving to both Councils.

*Cllr Harness left the meeting at 8.09pm and did not return.*

## **6512 TO RECEIVE NOTES / MINUTES FROM COMMITTEE MEETINGS**

### **a. Planning Committee minutes from meeting on 6<sup>th</sup> July & notes from meeting on 2<sup>nd</sup> August**

It was proposed, seconded and unanimously RESOLVED to receive the notes / minutes.

### **b. Joint Parish Council meeting notes from meeting on 5<sup>th</sup> July**

The Chair highlighted important points from the notes and commented that he thought these joint meetings were proving to be very useful. It was proposed, seconded and unanimously RESOLVED to receive the notes.

### **c. Management Committee minutes from meeting on 29<sup>th</sup> June & notes from meeting on 3<sup>rd</sup> August**

It was proposed, seconded and unanimously RESOLVED to receive the minutes / notes. Cllr Sanderson had contacted the Clerk to query minute ref. 6456 and it was agreed that this would be discussed during the following agenda item (minute ref. 6513).

*Cllr Robinson repeated her declaration of interest and read out a statement about her concerns about the lack of consultation with the residents of Woodhall Spa on the plans for the Jubilee Park Pavillion. Cllr Robinson left the meeting at 8.14pm.*

## **6513 JUBILEE PARK**

### **a. Any issues arising from the Management Committee (JPMC) meetings**

It was proposed, seconded and unanimously RESOLVED to ask the Jubilee Park Management Committee to make a note in the minutes of the next meeting to re-word minute ref. 6456 to clearly show that the £500 that went to FOJP funds was a donation and not pool entry money. It was confirmed that all Jubilee Park entry money goes to Jubilee Park (Parish Council) funds and not to FOJP.

The Clerk was asked to re-send out the Management Committee contact details and ask members of the management committee to only distribute e-mails relating to Jubilee Park to those members listed.

Cllr Chapman (Chairman of the JPMC) was asked to ensure that only data validated by the Committee, Working Groups or the Clerk be issued to members. It was emphasised that individuals should not be issuing data which had not been approved by the Committee. It was reported that the Clerk was still awaiting clarification on the issue with commercially sensitive information.

New Pavillion Building The Chair referred to Cllr Robinsons concerns about the need for consultation. Cllr Nelstrop who was a member of the new Pavillion working group informed the Council that the working group completely supported consulting with the community to identify ideas for the building footprint, but felt that concerns had been raised due to a timing issue with the consultation rather than the lack of consultation. Members of the Council were reminded that there was no urgency to replace the old café building as it was not in the Business plan for 2 years. The Parish Council asked members of the working group to ensure that constructive consultation was carried out early enough so that plans for the building could be changed in line with the consultation responses. It was proposed, seconded and unanimously RESOLVED to support the need for consultation and ask the JPMC to come up with a time plan for consultation and also to formally recognise that the old FOJP plan for the pavilion was not being chosen due to the park now being owned by the Parish Council there was a need to start afresh. The JPMC was asked to report back on these matters at the next Parish Council meeting.

**b. To determine if there was a need for a person to manage the park during closed season**

The Council was informed that come the end of October there would be no staff in place to manage the park, and the Business Plan did not include the employment of a Park Manger until March 2012; which was the reason this matter was being referred back to the Parish Council. Members of the Management Committee explained why they felt it was important to retain one of the Duty Managers through the closed season. It was proposed, seconded and unanimously RESOLVED to ask the JPMC to decide whether the employment would be a contract extension or a new post, create a job description for the post and demonstrate that the Jubilee Park budget could cover the additional costs; this all needed to be done by September's meeting.

**c. To approve the contracts to be signed for the pool works**

The architects had been asked to supply hard copies of the documents for the meeting, but they had not yet been received. All councillors had received copies of the quotation and specification and the Chair answered questions about the design and contingency budget. The total cost of the pool works would be £563,067 which was being paid for by the ELDC Capital Grant. It was proposed, seconded and unanimously RESOLVED to approve the contracts to be signed by the Chair and Vice Chair subject to them being thoroughly inspected beforehand.

*Cllr Clarke repeated his personal declaration of interest and remained in the meeting.*

**6514 TO RECEIVE A LETTER FROM SILLS & BETTERIDGE REGARDING THE PETWOOD CARAVAN PARK ACCESS AGREEMENT & DECIDE HOW TO RESPOND**

The Chair read out a letter that had been received from the Solicitors informing the Council that the access agreement had not yet been signed and the first annual payment for the access from Petwood Caravan Park was now overdue. It was proposed, seconded and unanimously RESOLVED to write a letter to the owner of the Petwood Caravan Park expressing concern about the delay, explaining what is needed by the solicitor to proceed with the matter and asking him to forward by return post the first payment to show good faith and demonstrate that it was his intention to get the matter resolved as soon as possible.

*Cllr Robinson returned to the meeting at 9.24pm.*

**6515 CHRISTMAS FAYRE**

**a. Feedback from the meeting with the Rotary Club on 29<sup>th</sup> June**

Cllr Robinson reported that The Rotary Club had considered the request to move the carol service to the centre of the village and had stated that they would not be moving the service, nor would they be approving for the centre of the village to become the focal point of the event. The next Rotary Club meeting to discuss the Christmas Fayre would be in October.

**b. To discuss arrangements for the 2011 Christmas Fayre**

It was proposed, seconded and unanimously RESOLVED to continue to have the carol service in Royal Square, but make it a bigger event than in previous years. There would be a parade to the carol service but it would not be led by a piper and only two versus of each carol would be sung. The Clerk was asked to enquire if Alford Silver Band would be available to play the carols.

**c. To resolve to have a stall at the Fayre at a cost of £10**

It was proposed, seconded and unanimously RESOLVED to have a stand at the Christmas Fayre to incorporate Jubilee Park activities and Friends of Jubilee Park.

The Clerk was asked to contact The Rotary Club and ask for the stall to be Free of charge as the Parish Council gave The Rotary Club a grant for organising the event.

### **6516 APPLICATION TO FELL A CONIFER TREE AT 13 CROMWELL AVENUE**

Following the recommendation of the Tree Group, it was proposed, seconded and unanimously RESOLVED to object to the removal of the Conifer tree due to it being a substantial healthy tree and its removal would have a negative impact on the characteristic of this area of the village.

### **6517 FINANCIAL MATTERS**

#### **a. To receive a report from the Finance Working Group**

It was proposed, seconded and unanimously RESOLVED to approve the following financial position of the Council:

Balance Brought Forward at 01 April 2011	£34,696.41	Current Account Balance	£26,932.15
Receipts	£27,547.27	Less uncashed cheques	£2,926.07
Payments	£18,137.60	Reserve Account	£20,000.00
Total	<b>£44,106.08</b>	Cheques in hand	£100.00
Receipts to come	£37,825.73	Total	<b>£44,106.08</b>
Payments to come	£57,037.16		
Predicted carry forward to 2011/12	£24,894.65		

The Finance working group had considered the need to install encryption software on the Clerk's laptop computer and prices for this would be sought.

The equipment within Jubilee Park needed to be listed for the assets register and to ensure they were adequately insured. JPMC would be asked to do this.

The Finance Working Group would carry out a budget review and make recommendations at October's Parish Council meeting.

#### **b. To approve to change the electricity supplier at Royal Square**

It was proposed, seconded and unanimously RESOLVED to move the Royal Square electricity supply to British Gas Business from 13<sup>th</sup> October 2011.

#### **c. To approve the purchase of memorial permit forms**

It was proposed, seconded and unanimously RESOLVED to purchase 5 pads of memorial permit forms from Cupit Print at a cost of £67 + VAT.

#### **d. To approve the purchase of a PA System**

Instead of jointly buying a PA System with the local Churches, it was suggested that the Parish Council purchased a PA System as a community asset which it would lend to organisations, charities, Churches, etc.. to use when required for community events. The approximate cost of a PA system would be £500. This suggestion was well received and it was proposed, seconded and unanimously RESOLVED to approve for the Clerk and Chairman to gather information on the specification required and the cost for the PA system and report back for approval at September's meeting.

#### **e. To approve to increase the Rotary Club Christmas Fayre grant to £1000**

The Clerk had written to the Rotary Club to ask them to provide the Parish Council with details of the cost of the Christmas Fayre and also what percentage of the total cost was currently paid for by the grant from the Parish Council. The Council would consider this at the next meeting when the reply from The Rotary Club had been received.

#### **f. To approve the grant to Woodhall Spa Chamber of Trade & Tourism**

The Finance Working Group had considered the grant for the purpose of producing a leaflet to promote Woodhall Spa and it recommended granting approval.

It was proposed, seconded and unanimously RESOLVED to approve the grant for £800. It was agreed that this would be a one off grant for printing leaflets and the Parish Council would not support any future grants by the WSCTT for the same purpose.

**g. To resolve to join the Woodhall Spa Chamber of Trade & Tourism**

It was proposed, seconded and unanimously RESOLVED to join at a cost of £25. The Parish Council would send two representatives to WSCTT meetings, one of which would be a member of the Jubilee Park Management Committee.

**h. To approve VAT consultancy support**

The Clerk explained that the first VAT return had been completed, but to ensure that it had all been done correctly she asked if the Council would approve for a VAT consultant to inspect the return and give any advice on improving accounting procedures. It was proposed, seconded and unanimously RESOLVED to approve VAT consultancy support at a cost of up to £320 + VAT to be paid for from the Jubilee Park account.

**i. Retrospective payments**

It was proposed, seconded and unanimously RESOLVED to approve the following payments:

<b>Recipient</b>	<b>Details</b>	<b>Amount</b>
A Bushell	Clerks Wages (July)	£825.03
LCC Pension Fund	July pension contributions	£260.45
HM Revenue & Customs	PAYE & NIC (July)	£145.89
S Holmes	Village maintenance	£130.00
Mrs Johnson	Office cleaning (July)	£20.00
R Bryant	Grave Digging	£700.00
Mrs Fasham	Re-imbursed grave space fee	£45.00
Scottish Power	Electricity at Office	£60.00
Talk Talk	Telephone & Broadband (June)	£47.22
E-on	Royal Square Electricity	£12.47
Stuart Holmes	Village Maintenance	£83.00
Welton Garden Services	Cemetery Maintenance (July)	£310.00
Page Paper	Stationery	£4.19
Talk Talk	Telephone & Broadband (July)	£48.89
E-on	Royal Square Electricity	£10.70

**j. Payments to be made**

It was proposed, seconded and unanimously RESOLVED to approve the following payments:

<b>Recipient</b>	<b>Details</b>	<b>Amount</b>
Welton Garden Services	Cemetery Maintenance (August)	£310.00
Mrs Johnson	Office cleaning (August)	£20.00
A Bushell	Mileage Allowance	£25.20
A Bushell	Reimburse for postage costs & keys cut	£3.09
R Sanderson	Mileage Allowance	£43.65
B Chapman	Mileage Allowance	£9.00
Anglian Water	Water Bill	£94.83
A Bushell	Clerk's wages (August)	£986.26
LCC Pension Fund	August pension contributions	£325.56
HMRC	PAYE & NIC (August)	£243.63

**6518 SUGGESTIONS FOR IMPROVING WORK PRACTICES**

The Chair explained that one change being made to improve working practices was to record the number of votes for each resolution passed.

Due to the length of the meeting other suggestions for improving work practices would be deferred until September's meeting.

### **6519 SUGGESTIONS FOR CHANGING THE PARISH COUNCIL NEWSLETTER**

The Parish Council considered a suggestion to increase the size and scope of the newsletter. Concerns were raised about whether the Council had sufficient time and resources to manage it and it was felt that if the newsletter became too large information might be missed by readers. It was felt that it was currently a manageable size and for this reason it was proposed, seconded and unanimously RESOLVED not to make any changes to the size of the newsletter at the current time.

### **6520 TO CO-OPT COUNCILLORS TO FILL VACANCIES**

It was proposed, seconded and unanimously RESOLVED to co-opt Roger Webb onto the council. The Clerk would send Mr Webb a welcome letter and his first meeting as a councillor would be 20<sup>th</sup> September.

The Clerk informed the Council that Mr Booth who had been co-opted onto the Council at Junes meeting had withdrawn his application, so there were still two vacancies on the Council.

### **6521 COMMITTEES & WORKING GROUPS**

#### **a. To agree terms of reference for working groups**

The Chairman reminded the Council that working groups had no decision making responsibility, the purpose of working groups was to fact find and come up with proposals for the Parish Council to consider and approve.

The terms of reference for the following working groups were agreed:

Snow & Ice Plan

To produce a snow and ice plan proposal for approval by the Parish Council

Signage

To produce a village signage plan.

The Signage working group needed to decide if it would be responsible to the Parish Council or the Chamber of Trade & Tourism as it couldn't be responsible to two different organisations. The signage plan would have to fit in with the Village Design Statement and Article 4.1 Direction when these documents were complete.

#### **b. To receive reports:**

SNOW & ICE (SIP)

Councillors had all received a copy of the notes from the SIP meeting and the following recommendations made by the working group were approved (as per minute ref. 6243b &c)

It was proposed, seconded and unanimously RESOLVED to request that LCC relocate the two grit bins from behind Robert Bell & Co to Wentworth Way / Witham Road junction and Stanhope Avenue / Tor-o-Moor Road corner.

It was proposed, seconded and unanimously RESOLVED to request LCC to include Victoria Avenue and King Edward Road on the gritting routes.

The other recommendations suggested in the notes would be items on the next Parish Council meeting agenda.

### **SIGNAGE**

The Council noted the report from the Signage Group meeting held on 2<sup>nd</sup> August.

## HERITAGE COMMITTEE

The group had looked at headings for the Article 4.1 Direction and was currently identifying houses to be included as not all houses within the conservation area would be included. A few small changes still needed to be made to the document and then a meeting would be arranged between the Parish Council and the Heritage Committee to go through it,

## TREE GROUP

The group was still working on the tree inventory and had requested for LCC to do more planting on the Viking Park estate. They were anxiously looking for new members to join the group. They would be asking ELDC for clarification on their decisions on tree applications.

## YOUTH CLUB MANAGEMENT COMMITTEE

It was reported that Viv Cross from LCC was now responsible for looking after all the youth clubs in the district. The County Council had committed to keeping two nights open but recently this had not been evident.

## CORONATION HALL

The Coronation Hall had now become a venue for the Lincolnshire Rural Touring Theatre. Cllr Peacock emphasized the importance of promoting the events and making them successful.

## ROYAL SQUARE

It was reported that not much progress had been made recently and there was a need to co-ordinate with Woodhall in Bloom on the planting scheme.

## POLICING PANEL

It was reported that one of the main culprits of crime had now moved out of the village. The meeting would be told more about police staffing issues at October's meeting.

## SECURITY

Members of the group would visit Jubilee Park swimming pool and look at the CCTV system which is in place there.

## PC SURGERY

No members of the public attended the last surgery session. The Clerk agreed to send out the rota again to remind councillors.

## **6522 HORNCASTLE AREA COMMITTEE MEETING**

### **a. To submit a proposal to improve the relevance of the meeting**

It was proposed, seconded and unanimously RESOLVED to submit the following proposals for improving the relevance of the meetings:

1. To recommend that ELDC review the membership of the committee with a view of reducing the perceived imbalance. Currently, the membership consists of 6 Horncastle affiliated District, Town or County councillors out of a total of 14 members. It is also not well understood why there are 14 committee members in the first place. ELDC should clarify the roles and responsibilities of the committee members.
2. Agenda items that are best dealt with in the existing Town or Parish meetings should not be accepted. Examples are the Bain Valley Park item and the

- footpath on Coronation Walk, both of which are matters that should be dealt with in the Horncastle Town Council meeting arena.
3. Valid agenda items should be those that have a relevance throughout the catchment area. For example, where a topic has a wider relevance but it is not practical or possible to visit the individual parishes, a central presentation at a HAC meeting is appropriate.
  4. Meetings should be held bi-annually not quarterly. Every effort should be made to move the meetings around the catchment area, even if this means meetings are held without IT provision or in small village halls.
  5. The name of the meeting should be changed. Although there are Area Meetings named after the major town such as the Louth Area Committee and the Skegness Area Committee, to name but two, there are also the Northern and Southern Area Committees. It is suggested that due to the diverse and large catchment area that the name be changed to the Western Area Committee.

The proposal would also be e-mailed to the ELD Councillors.

**b. To submit agenda items for the meeting on 19<sup>th</sup> September**

It was proposed, seconded and unanimously RESOLVED to ask for the proposal in 6522a to be an agenda item.

**6523 TO CONSIDER WHETHER TO WRITE TO CONGRATULATE ORGANISERS OF VILLAGE EVENTS**

It was proposed, seconded and unanimously RESOLVED that the council would write to the organisers of village events to congratulate them and thank them for their hard work. The Clerk was asked to write to the organisers of the Fun run and 10K, the Woodhall Spa show and the People's Pageant.

**6524 HIGHWAYS MATTERS**

**a. To consider the options for re-siting the Tattershall Road name plate sign**

It was proposed, seconded and unanimously RESOLVED to ask for a site meeting with the Highways Officer to look at the options for moving the sign. It was felt that the three options suggested by the Highways Officer were not suitable.

**b. To decide whether to contact Highways about the poor surfaces and overgrown hedges on certain roads in the village**

Highways had provided the Parish Council with a response on some of the issues that had been raised. It was proposed, seconded and RESOLVED to write back to Highways to ask if there are any other issues that they require the Parish Council input on and a site meeting would be held if it was felt necessary.

**6525 TO RESPOND TO CONSULTATION DOCUMENTS AND QUESTIONNAIRES**

**a. Lincolnshire County Council winter weather pre consultation questionnaire**

The Parish Council considered the answers suggested by the Snow & Ice plan working group and completed the questionnaire.

**b. Lincolnshire County Council Registration Services questionnaire**

It was proposed, seconded and unanimously RESOLVED to respond to the questionnaire by suggesting that one of either Spilsby or Horncastle should be kept open as it didn't make sense to close two offices that were so close together and leave such a big distance to the next closest office. It was felt that Woodhall Spa would be ill served for registration services if both Horncastle & Spilsby closed. It was agreed that LCC should re-look at the geographical spread of its offices which were to remain open.

### c. Open Public Surfaces White Paper consultation

It was felt that if the consultation was a text response than the consultation would have validity but if it was a tick box exercise with pre-determined boxes it would be an invalid exercise. The Parish Council agreed that it would prefer to give a written response to the consultation.

## 6526 CORRESPONDENCE

### a. Received since last meeting

Sender	Details	Action
Woodhall Spa Pageant Committee	Invite to preview Flower Display on 8th July	Inform Cllrs
LALC	LALC News	E-mail to Cllrs
Clerks & Councils Direct	July magazine	On display
LCC	Summer issue of County News	On Display
Mr Pott - Woodland Drive	Letter ref Pine Cones in Woodland Drive	Forwarded to ELDC
Community Lincs	Confirmation that village has made it to the 2nd round of BKV competition	Informed Council
LCC	Road Closure Notice - King Edward Rd.	Displayed & informed Council
For-ward Planning Consultancy	Proposal for a residential development at land south of 193 Witham Road	Attending August public forum
Legal Services Lincolnshire	Letter ref complaint to the standards board	Clerk to respond
LCC	Parking Policy draft consultation	September agenda item
Lincolnshire Limewoods	What's on guides	Displayed at office & Jubilee Park
ELDC	Community Grants Scheme poster	Displayed on notice board
Woodland Drive resident	Letter ref Pine cones in Woodland Drive	Referred to ELDC
Anglian Water	News about the big sewer switchover	Filed
LCC	Community Wildlife Grant application pack	JPMC agenda item
HMRC	Information about VAT	Filed
LCC	Response to letter about Tattershall Road safety	Inform Council & Oakland Court residents
Glasdon	2011 Brochure	Filed
Lincolnshire Waterways Partnership	July Newsletter	Displayed
ELDC	List of dates of remaining 2011/12 Horncastle area committee meetings	Clerk noted in Diary
LCC	Thank you for participating in Preliminary Flood Risk Assessment consultation	Filed
LCC	Map showing locations of new street lights in Cromwell Avenue & Albany Road area	
ELDC Planning	Confirmation of withdrawal of 35 King Edward Drive Planning Application (S/215/00904/11)	Filed
Community Lincs	Confirmation of reaching the final of the BKV competition	Cllrs informed
<b>Anonymous</b>	<b>Complaint about hedge cutting on Green Lane</b>	<b>Inform all councillors although cannot respond as anonymous</b>
East Midlands Councils	Introductory offer for membership to East Midlands Councils - £360 per year	
ELDC Planning	Full Planning Permission S/215/01053/11	Filed
Mr Brocklebank	Request for PC to inspect Pavements & hedges & report findings to LCC	August agenda item
Information	Addition of CCTV to data protection registration	Filed

Commissioners Office		
ELDC Planning	Full Planning Permission - S/215/01079/11 51 Mill Lane	Filed
NHS Lincolnshire	Invite for a member of PC to attend an event on 24th August	Nobody attending from the Parish Council
ELDC Planning	Consent to display an advertisement - 6 Station Road (S/215/01113/11)	Filed
ELDC	Review of polling districts & polling places	Comments required by 30 September
The Planning Inspectorate	Inspector's final decision on modification to public footpath between Abbey Lane & St Leonards Church	Filed
The Planning Inspectorate	Appeal Dismissed Decision - Hazelwood, Cromwell Avenue (S/215/02561/10)	Filed

**b. To agree responses to items of correspondence**

It was normally recommended not to respond to anonymous letters, but because the information contained within the letter might be correct, it was proposed, seconded and unanimously RESOLVED to refer the letter to ELDC and ask them to look into it. The Clerk would ask ELDC Councillor Leyland to take the matter up with ELDC officers and report back to the Parish Council with the facts.

**c. To decide who will attend the LALC AGM & Conference**

It was proposed, seconded and unanimously RESOLVED that the Chairman (Cllr Clarke), Vice Chairman (Cllr Peacock) and the Clerk would attend at a cost of £21 per delegate.

**d. To respond to the street collection permit application by the Inner Wheel Club**

It was proposed, seconded and unanimously RESOLVED to support the street collection permit in aid of Children in Need.

**6527 DATES AND TIMES OF NEXT MEETINGS**

- JPMC meeting – Wednesday 14<sup>th</sup> September at 7pm
- Parish Council meeting – Tuesday 20<sup>th</sup> September at 7.30pm

**6528 ITEMS FOR THE NEXT AGENDA**

- LCC Parking Policy consultation
- Feedback from External Auditor
- Emergency Plan
- 1940's festival
- Items for the next issue of the newsletter
- Christmas trees / lights

The Chair declared the meeting closed at 10.30pm.

Notes from the public forum (7.15 – 7.30pm)

There were 8 members of the public present along with District Cllr Harness.

- Simon Elmer gave a brief update on the 1940's festival arrangements. The Parish Council agreed to have an agenda item to discuss the festival arrangements at the 20<sup>th</sup> September PC meeting.
- Reverend Colin Watkins – representing Churches Together spoke about a proposal to buy a PA system to be available for community use. Agenda item 13 (minute ref.6517d.) dealt with this.
- Mary Walsham addressed the Council and asked for Highways to be contacted and asked if something could be done to make the Iddesleigh Road / The Broadway junction safer. Vehicles parking at this location were causing a

visibility issue when exiting the junction and it was felt that it was only a matter of time before a serious accident would happen.

- Carl Foreman from Foreward Planning Comsultants and Mrs S Riddel spoke about plans for a housing development at 193 Witham Road. ELDC had been happy with the pre-application information and they were awaiting information from ELDC Planning Officers on one entrance before submitting an application for Full Planning Permission.
- The Clerk read out a list from the Local Policing Team of incidents that had occurred in the village since the last meeting.
- Roger Webb introduced himself and explained why he wanted to become a parish councillor.