

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 02 NOVEMBER 2010 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: D Clarke (Chair), E Mace, A Midgley, E Pickavance, P Franklin, D Robinson, T Peacock, J Nelstrop, R Sanderson and D Hill

IN ATTENDANCE

A Bushell (Parish Clerk), District Cllr Leyland, and 2 members of the public

6167 CHAIRMAN'S REMARKS

The Chair informed the Council that Neil Storey had resigned as a Parish Councillor due to work pressures, although he had kindly offer to continue to maintain the village website and be involved with the Heritage Committee. The Clerk was asked to record thanks for all of Neil's hard work and she was also asked to contact him to discuss the Village Design Statement.

The Chair welcomed Cllr Rich Sanderson to the Parish Council and spoke about recent civic ceremonies that he had attended.

6168 APOLOGIES FOR ABSENCE WITH REASONS GIVEN

Cllr Saunders was absent.

Apologies were received from District Cllr Harness.

6169 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Nelstrop declared a personal and prejudicial interest in agenda item 10 (minute ref. 6176) as Kirkstead Abbey was on land owned by her family.

6170 NOTES OF THE MEETING HELD ON 05 OCTOBER TO BE APPROVED AS THE MINUTES

It was proposed, seconded and RESOLVED to accept the notes as being a true record of the meeting.

6171 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

Parish Emergency plan – Cllr Pickavance informed the Council that it was progressing well and the next meeting was the following evening.

Map board adverts – The Clerk read out a letter from J W Green on behalf of the no longer active 'Woodhall Spa Tourist Association' informing the Parish Council that they had decided to wind up the association and would be donating £1000 to the Parish Council towards the restoration costs of the Woodhall Spa maps in the village. The Clerk agreed to write back to Mr Green thanking him for the kind offer.

Grit bins – The Parish Council's request for 2 new grit bins in the village had been unsuccessful and Highways would not relocate a grit bin to Royal Square car park as it is not Highway. The Clerk was asked to query if the current location of one of the bins was actually Highway and also ask if the parish council provided the bin would LCC provide the grit.

Planning Enforcement cases – The owners of the Stixwould Road site had begun to remove the earth mounds. Café Zilli had submitted a new planning application which would be considered by the Parish Council Planning Committee on 16th November. Chris Panton had agreed to carry out a site visit with Rob Walker to look at The Mall

porch and discuss the matter in more detail. The Clerk was asked to contact Chris Panton to ask if a Parish Council representative could be involved in this meeting. Remembrance Sunday: The Chair explained that last year there was very little support from the Police on Remembrance Sunday which made the event quite dangerous, so this year he had met with Inspector Mark French and walked through the route. Inspector French had promised 3 Police Officers on the day to manage the traffic. The roads would not be blocked off as Highways would not approve a road closure, however they would be managed by uniformed Police officers who intend to stop the movement of traffic during the two minutes silence and create a coned off area on Stixwould Road for the parade to gather to make it safer and still allow traffic to pass. Pedestrians/people watching the parade would be encouraged to stay on the pavements.

6172 TREE APPLICATIONS

a. 11 'The Firs' Cromwell Avenue

It was proposed, seconded and unanimously RESOLVED to support the application to crown reduce 1no. Oak tree and 1no. Lime tree by 25%.

b. 17 'Broomhill' Cromwell Avenue

It was proposed, seconded and RESOLVED to support the application to remove a Cedar tree and a Lleylandii tree and crown reduce an Oak tree by up to 20% on the roadside.

6173 CONSULTATION DOCUMENTS

a. LCC planning application validation checklist consultation

It was proposed, seconded and RESOLVED to support the document.

b. ELDC planning application validation checklist consultation

It was proposed, seconded and RESOLVED to submit a comment against question 25 stating that providing a reason for work to trees within the conservation area should be mandatory as it will be very difficult to make a decision on the application without this important information.

c. Code of recommended practice on Local Authority publicity

The Parish Council agreed that they were happy with the content of this document.

6174 TO DISCUSS THE IMPLICATIONS OF A PARISH BOUNDARY REVIEW AND IDENTIFY POSSIBLE AREAS TO BE ADOPTED

Parish Councillors were provided with a map which showed the parish boundary. The Council discussed both the positives and negatives of a boundary review and it was proposed, seconded and RESOLVED not to consider a review at the current time, but instead liaise with the neighbouring parishes of Roughton and Kirkby on Bain to discuss areas with common concerns. The Clerk would arrange a meeting between the three Parish Councils for the end of January.

6175 TO DISCUSS THE NEED TO PROTECT THE WOODS AND IMPORTANT TREES WITHIN THE VILLAGE

Cllr Midgley had provided the Council with a report on why she felt this issue was so important and why she had asked for it to be an agenda item. The Council spoke about management of trees within the village, the woods that were up for sale and the need for more a more strategic approach to protect the trees rather than just keeping an eye on them. It was agreed that when the Parish Council was considering items for the LDF, it needed to look at zones that the village wished to remain as woodland and include this in the updated Parish plan. It was proposed, seconded and RESOLVED

that the Tree Group would speak to Richard Littlewood as they had a meeting with him in 3 weeks time and explain the situation to him and ask him for advice on the matter and if he felt that there was something that could be done he would be invited to attend the meeting with Kirkby on Bain and Roughton Parish Council in January.

Cllr Nelstrop repeated her declaration of interest and left the meeting at 8.15pm

6176 IMPROVE ACCESS TO THE WELLINGTON MEMORIAL, TOWER ON THE MOOR & KIRKSTEAD ABBEY FOR VISITORS

The issue had been raised by a visitor to the village who felt that these attractions should be more accessible to visitors. Cllr Hill explained that the Tower on the Moor had been accessible for a number of years, but the land had now been incorporated into someone's garden. It was proposed, seconded and RESOLVED to contact English Heritage to seek their advice on how to progress on this matter. The Chair informed the Council that he had been informed that access to Kirkstead Abbey would be addressed next year.

Cllr Nelstrop returned to the meeting at 8.19pm

6177 JUBILEE PARK STEERING GROUP REPORT

The Chair spoke about two issues which had made the steering group consider removing the idea of forming an I.P.S from the equation and instead consider the idea of transferring the freehold of the park to the Parish Council, the issues were state aid and business rates. The Chair spoke about the pros and cons of this suggestion and the Parish Council would make a decision at its next meeting. It was felt that the idea fell in neatly with the 'Big Society' aims which were for community to take over more responsibility and also that there would be more public support if the park was owned by the Parish Council. ELDC would be making its decision on capital programmes on 15th December, which meant that this was the crunch date for the project as if the Jubilee Park capital programme was not approved then everything would have to start again.

6178 FINANCIAL MATTERS

a. Retrospective payments

It was proposed, seconded and RESOLVED to approve the following retrospective payments: £644.51 (Clerks wages); £193.36 (Clerks pension); £101.98 (Tax & N.I.); £141 (S Holmes – Digger Hire); £18.79 (Talk Talk -Broadband); £46.14 (British Gas Electricity at office); £20 (Mrs Johnson – office cleaning); £310 (Welton Gdn Serv. – cemetery maintenance); £16.77 (BT – final phone bill).

b. Payments to be made

It was proposed, seconded and RESOLVED that the following accounts be paid: £390 (Rob Bryant – grave digging); £180 (S Holmes – village maintenance); £695 (Sills & Betteridge – fee for transfer of cemetery); £240 (J Barker – Trumpeter at Remembrance Service); £100 (I Robertson – Piper at Remembrance parade); £28.58 (E-on – Gas); £37.38 (Opal – phone calls & broadband); £80 (Pestforce – cemetery pest control); £118.80 (GRS Sign Company Ltd)

c. Finance Working Group meeting to draft 2011/12 budget & consider grant applications

The finance group meeting had been scheduled for 2pm on Tuesday 30th November.

d. Royal British Legion Remembrance Sunday wreaths

It was proposed, seconded and RESOLVED to pay £33 for the wreaths and give a donation of £27 to the Royal British Legion.

6179 CHRISTMAS FAYRE, CAROL SERVICE & CHRISTMAS LIGHTS

a. Christmas lights arrangements

Cllr Nelstrop and Cllr Robinson reported that they had received a great response from the businesses along Station Road, The Broadway and the corner of Tattershall Road and Witham Road to having a Christmas tree with lights, and two new businesses had requested to be involved in the scheme. A 12' tree, lights and a barrel holder were being ordered for Chapman's corner. The date for putting up the lights would be 28th November at 10am.

b. Feedback from Christmas fayre meeting with the Rotary Club

The Rotary Club was happy with the details of the procession to the carol service in Royal Square and the Parish Council agreed that the procession would start from outside the ice cream parlour. The Clerk was asked to confirm that the public toilets would remain open on the evening, a skip had been booked and the street sweeper would be available on Saturday morning. The Clerk would also e-mail the Church Administrator to make sure that the vicar was happy with the carol service arrangements. The two schools in the village would be contacted about participating in the procession. It was agreed that if it was raining heavily on the evening then the carol service would be abandoned after the blessing of the crib as this year the Church was not available to relocate to.

c. Band to play at carol service

It was proposed, seconded and RESOLVED to book the Mareham Le Fen Silver Victory band to play at a cost of £50.

d. Piper to lead the procession to the carol service in Royal Square

It was proposed, seconded and RESOLVED to book Iain Robertson to lead the parade at a cost of £60.

e. To agree the programme for the carol service and carols to be sung

It was proposed, seconded and RESOLVED to sing the same carols as last year. The programme would remain the same as last year apart from St Hugh's choir being available this year to sing a song.

f. To hire additional lighting for the carol service

It was proposed, seconded and RESOLVED to hire additional lighting at a cost of £35 from ML Plant hire.

6180 REMEMBRANCE SUNDAY

a. To confirm arrangements for this year's parade

Councillors had been provided with a copy of the schedule and it was agreed that it was all organised.

b. To resolve to book the piper and trumpeter to play at next year's service

It was proposed, seconded and RESOLVED to book Iain Robertson and John Barker to play at next year's event.

6181 REPORTS FROM COMMITTEES AND GROUPS

TWINNING COMMITTEE

A murder mystery evening had taken place to raise funds.

SPA BATHS

District Cllr Leyland was asked to enquire with the ELDC Planning department about whether a planning application had been received.

TREE GROUP

The next meeting was on 25th November.

The issue of the illegal tree felling and the state of the woods behind the Kinema was mentioned and the Clerk was asked to contact Highways about tarmac being dumped in the woods. The Clerk would also contact Mr Green about the static caravan and rubbish in ditch near his premises.

HERITAGE COMMITTEE

District Cllr Leyland had provided them with a grant for the Heritage Trail leaflets. They were currently trying to arrange a meeting with Rob Walker so that they could provide the Parish Council with a definitive recommendation about an Article 4 direction by the end of the year.

BRITAIN IN BLOOM

Cllr Pickavance spoke about the winter planting programme.

CCTV

Cllr Peacock asked for this to be a separate agenda item for the next council meeting.

JUBILEE PARK MARKETING

The questionnaire results should be back to report at the next Parish Council meeting.

CHAMBER OF TRADE AND TOURISM

The next meeting would be 9th November.

ROYAL SQUARE

ELDC had been tidying up the square. They had arranged for the memorial to be repaired and would be sealing it and the letters on the plaque had been re-done. The wall had been patched up with coping stones and Cllr Robinson had arranged to meet up with Gary Spence and Graham Sleaford from ELDC to look at re-planting. They would be pressure washing the block paving and ensuring the square was clean for the Christmas Carol Service.

FRIENDS OF JUBILEE PARK

They would be asked to take on a fundraising role if ELDC approve the capital programme on 15th December.

NEIGHBOURHOOD POLICING PANEL

There had been lots of reports of relatively minor acts of vandalism posted through the neighbourhood watch e-mail alerts and for this reason the Clerk was asked to encourage a member of the local policing team to attend December's Parish Council meeting.

6182 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

District Cllr Leyland spoke about a very informative talk by Age UK at the last Horncastle Area Committee meeting and he encouraged the Parish Council to invite them to attend a meeting and talk to the council due to the demographic of the village.

6183 CORRESPONDENCE

a. Received since last meeting: The Council was informed that the following pieces of correspondence had been received and were available to view on request:

Sender	Description	Action
ELDC	Full planning permission - S/215/01368/10 - Toronto House	Filed
ELDC Planning	Full planning permission - S/141/01569/10 - 62 Horncastle Road	Filed
ELDC Planning	Full Planning Permission - S/215/01616/10 - 1 Station Road	Filed
LCC Highways	Road Closure Notice - Sylvan Avenue	Displayed on notice boards
LCC Highways	Road Closure Notice - Green Lane	Displayed on Notice boards
Dales Sports Surfaces	Introduction to the company & product leaflets	Passed to Coronation Hall trust
Lincolnshire Waterways Partnership	October 2010 Newsletter	Displayed at offices
The Cottage Museum	Grant application	To be considered by Finance Working Gp
Woodhall Spa Pageant Steering Group	Grant application	To be considered by Finance Working Gp
ELDC Planning Enforcement	Update on Cafe Zilli case - contacting applicant to ask why he withdrew planning application	Filed
ELDC	Full Planning Permission - S/215/01597/10 - Ceres, 124 Witham Road	Filed
Lyndsey Bishell (ELDC Planning Officer)	A copy of her delegated report explaining why she granted planning approval for 1 Station Road (S/215/01616/10)	Showed to planning committee & filed
LCC	Request for new salt bin unsuccessful	Queried if bins that we asked to be moved would be, inform Council at Nov meeting
LCC	Hard copy of Planning application Validation consultation	Passed to Cllr Franklin
ELDC	Hard copy of planning application validation consultation	Passed to Cllr Franklin
ELDC	Planning refusal - 74 Witham Road - S/215/01588/10	Filed
J.W Green Cinemas Ltd.	Letter allocating £1000 from Woodhall Spa Tourist Association to PC to restore village map boards	Informed PC at 2nd Nov meeting
LCC	Inside Lincolnshire newspaper - November issue	On display
RWE npower renewables	Wainfleet wind farm proposal letter & leaflet	On display
RWE npower renewables	E-mail explaining an amendment to letter received on 25th October	Printed out and attached to original letter

b. Comments from Best Kept Village Competition marking sheets and resolve what can be done to improve the village.

The Chair read out some of the comments made by the judges and councillors were asked to e-mail the Clerk with any suggestions on how to improve the village.

6184 DATES AND TIMES OF NEXT MEETINGS

- 05 November – East Lindsey Town & Parish Assembly (*Cllr Clarke & Cllr Sanderson attending*)
- 16 November – Planning Committee meeting
- 07 December – Parish Council Meeting

6185 ITEMS FOR THE NEXT AGENDA

- To consider any grant applications
- Draft 2011/12 budget
- Jubilee Park freehold to be transferred to the Parish Council
- Jubilee Park end of season review
- CCTV

The Chair declared the meeting closed at 9.10pm.

Notes from the Public Forum

- Colin Budge, a member of the Tree Group spoke about illegal tree felling which had happened over the last couple of weeks in the woods behind the Kinema. He spoke about similar incidents that had occurred last year and advised the Council that notices would be put up asking members of the public to keep an eye out and report to the Police any illegal tree felling.
- The Parish Council was told about the first meeting of the Woodhall Spa Pageant Steering Group which had taken place the previous week to discuss the arrangements for the pageant which would be taking place in July 2011. Anyone interested in helping with the arrangements was encouraged to put their names forward as any help would be greatly appreciated.