

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 06 OCTOBER 2009 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: D Clarke (Chair), N Storey, D Robinson, E Pickavance, P Franklin, A Midgley, J Nelstrop, and G Baker

IN ATTENDANCE

A Bushell (Parish Clerk), District Cllr C Leyland, Craig Smith (ELDC – Jubilee Park Manager 2009 season), Mark Humphreys (ELDC –Business Manager Sports Facilities) and 4 members of the public

5815 CHAIRMAN’S REMARKS

The Chair informed the Council that an election had not been called to fill the current vacancy so it would be necessary to co-opt a new councillor. Anyone interested would be invited to apply and the Council will co-opt at the meeting on 3rd November.

The Chair reported that there had been no attendees at the last surgery session and it was now necessary to purchase the advertising board to try and attract people to attend, the publicity for the sessions also needs revisiting and the whole process would be reviewed at the end of the year.

The idea of having a stand at the Christmas Fayre on 11th December was suggested to promote the activities of the Parish Council. The idea was agreed in principle and the Clerk would contact the Rotary club and report back at the next meeting.

5816 APOLOGIES FOR ABSENCE WITH REASON GIVEN

Apologies were accepted from Cllr Saunders, Cllr Hill and Cllr Mace.

5817 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Midgley declared a personal interest in agenda items 5 & 17 (minute ref. 5820 & 5831) as she lives close by Jubilee Park.

5818 NOTES OF THE MEETINGS HELD ON 25 AUGUST, 01 SEPTEMBER AND 08 SEPTEMBER TO BE APPROVED AS THE MINUTES

It was proposed, seconded and RESOLVED to accept all the notes as being a true record of the meetings.

Due to Mark Humphreys from ELDC running late it was proposed, seconded and RESOLVED to alter the order of the agenda and wait until he arrived before covering the end of season review item. Agenda items 5 & 6 were swapped around.

5819 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

Additional sign for public toilet – ELDC do not have funding to provide a new sign to indicate the location of the public toilets. The Clerk had enquired whether ELDC would erect another sign if the Parish Council paid for it, but as yet had not received a reply or had any idea of the cost. Cllr Robinson commented that Coronation Hall had recently experienced an increase in people going there and asking to use the toilets.

Training – Only one more Cllr needed to attend power of wellbeing training and then the 80% would have been achieved and Cllr Nelstrop and Cllr Saunders were due to attend a course on 14th October. The Clerk had completed her power of wellbeing section which would be sent for marking once the cheque had been approved. It was agreed that if all the criteria was met then the Council would resolve to use the power at the meeting on 3rd November.

Cllr Pickavance had booked a place on the responding to planning applications course which was taking place at Leasingham Village Hall on 17th November. The Clerk had been notified that the course was now fully booked up and as Cllr Pickavance was not on the planning committee she had suggested that she may not be the best person to attend, so Cllr Franklin agreed to take her place.

Grant application – Woodhall Towns bowls club had supplied the Clerk with all the information to support their grant application which the Finance Group had requested. They were hoping that the Council would make a decision soon as they were applying for funding from other sources. It was agreed that under the report from the Finance Group (agenda item 17) the Council would make a response.

Log cabin development at Kirkstead Bridge The Clerk was asked to invite the developers to present their proposals for the reserved matters to the Council at their planning meeting on 20th October.

Neighbourhood watch alerts – The Clerk had been sent an application pack to register as a co-ordinator for the neighbourhood watch scheme and she asked if other councillors wished to become co-ordinators. Cllr Baker agreed to be on the list and an article would go in the next issue of the newsletter to enquire how many active co-ordinators there were currently in the village.

Article 4 Direction – Cllr Storey explained the difference between an article 4.1 and 4.2 direction and it was agreed that an article 4.1 was more suitable for Woodhall Spa. To achieve one of these it was necessary to get Secretary of State approval and feedback would also need to be sought from Robert Walker – ELDC conservation officer.

5820 JUBILEE PARK END OF SEASON REVIEW

Due to a computer virus at East Lindsey District Council, Craig Smith and Mark Humphreys were unable to bring a presentation with them or provide the Council with performance data of the park. It was proposed, seconded and RESOLVED to invite Craig Smith and Mark Humphreys to do the end of season review at the meeting on 3rd November.

Although the review was unable to take place, the ELDC representatives did answer questions about the park and the following points were made:

- Campsite seemed to do well this season and the pool was busy
- The pool temperature was consistent due to a heat exchanger being changed
- The 135 admittance rule had been interpreted differently, but not changed and Craig Smith explained how they monitored numbers.
- This year's pool staff seemed to be more flexible and forward thinking. Their standard of housekeeping was good and they were good at listening and putting things right.

- Christine Malpass was the Operating Manager for both Horncastle and Jubilee Park swimming pools and could be contacted all year round.
- The uptake of free swimming by the over 60's had increased
- August was very busy and ELDC are playing catch up with the data

Questions were also asked by the Jubilee Park steering group to help them with the Jubilee Park community management project.

Mark Humphreys and Craig Smith left the meeting and did not return.

5821 ITEMS REQUESTED BY LOCAL POLICING TEAM

a. Double yellow lines at Jubilee Park entrance/exit

PCSO Martin Clough explained that traffic parking along the road side between the entrance and exit of the park was causing issues and he had been approached to ask if double yellow lines could be present in that area. Councillors on the Jubilee Park Steering Group asked if they could have more time to consider the affect this may have on the park and it was proposed, seconded and RESOLVED to move this item to the next meeting agenda.

b. Cyclists riding on the pavements

PCSO Martin Clough explained that it was illegal to ride along the pavement, but the local policing team felt that it was not sensible to issue all over 10 year olds with fixed penalty notices and make them cycle along the road. It was proposed, seconded and RESOLVED to ask LCC Highways to erect cyclist dismount signs at either end of Station Road/The Broadway and put an article in the newsletter to make people aware of the law and ask them to dismount to make the pavements safer.

c. Traffic survey on Horncastle Road

It was proposed, seconded and RESOLVED to contact Roughton Parish Council and ask if they would be happy for a speed survey to be carried out along Horncastle Road near the Sandy Lane junction as this section of road was in both parishes.

5822 PLANNING CONSULTANTS TO ASSIST WITH LDF AND PLANNING APPLICATIONS

Members of the planning committee spoke about the meeting with JHG planning Consultants and it was proposed, seconded and RESOLVED not to use this company due to the issue of conflicting interests. The Clerk agreed to look for a planning consultancy further afield and invite them to attend the planning meeting.

5823 LCC SUSTAINABLE DEVELOPMENT CONSULTATION

Cllr Midgley pointed out all the useful and relevant sections of this document and it was proposed, seconded and RESOLVED to respond to LCC with comments about how readable the document was and how it contained very positive aspects.

5824 AMENDMENTS TO STANDING ORDERS COVERING PLANNING COMMITTEE MEETINGS

It was proposed, seconded and RESOLVED to support the following amendments to the standing orders:

3. QUORUM

c. In order to meet quorum, members of the Planning Committee may be substituted. Members must send their apologies to the Clerk who will organise for a councillor who is not on the committee to stand in for that meeting.

17. SPEAKING RIGHTS OF REPRESENTATIVES FROM COMMITTEES

Representatives from the Tree Committee and Heritage Committee shall be invited to attend planning meetings to act as specialist advisors on planning applications. They will have the right to speak subject to the Chairman's permission.

5825 TO CONSIDER AND RESPOND TO APPLICATION TO EXTRACT SAND AND GRAVEL, ERECT A PROCESSING, READY-MIX CONCRETE AND MORTAR PLANT, SITE AN AGGREGATES RECYCLING YARD WITH CONCRETE CRUSHER, WITH RESTORATION TO NATURE CONSERVATION AT PARK FARM, TATTERSHALL THORPE

The Council agreed that the changes that had been made to the transport document were positive ones. It was proposed, seconded and RESOLVED to respond by asking for clarification on the following issues:

- The meaning of 'local deliveries'
- Whether deliveries carried out by contracted HGV companies will have to comply with the new agreement.
- No work will be carried out to Abbey Lane, the roundabout or Witham Road
- Abbey Lane will not be used by HGV companies as a route.

5826 CREATING A FOOTPATH ALONG KIRKBY LANE AND INTO OSTLERS PLANTATION

It was proposed, seconded and RESOLVED that Cllr Midgley, Cllr Baker and Cllr Storey would work on this project. The Clerk would arrange a meeting with the representative from Kirkby on Bain PC and all the other relevant organisations such as The Forestry Commission, Lincolnshire Wildlife Trust, RSPB and The Lincolnshire Trust for Nature and Conservation.

5827 FINANCIAL MATTERS

a. Audit feedback

The Clerk reported that no matters had been raised by the external auditor and the annual return form had been completed and returned. She did highlight that due to the increased expenditure of the council last year the audit fee had increased by £125.

b. Retrospective payments

It was proposed, seconded and RESOLVED to approve the following retrospective payments: £552.69 (Clerks wages); £157.31 (Clerks pension); £45.83 (Tax & N.I); £1000 (Coronation Hall Trust grant); £18.39 (Tiscali-Broadband); £18.08 (E-on electricity at office)

c. Payments to be made

It was proposed, seconded and RESOLVED that the following accounts be paid: £750 (Rotary club grant for Xmas fayre); £325 (Chairman's allowance); £94 (Cupit printers – newsletter); £460 (Clement Keys audit fee); £42.63 (W Radford – replacement cheque for final wages); £10 (Cottage museum – projector screen); £22.80 (Woodhall printer & copy centre – public meeting posters); £17.20 (St Peters Hall – Hire of hall for public meeting); £149.50 (Bates Sound Service – Hire of P.A system for public meeting); £175 (M Hare – grass cutting); £310 (cemetery maintenance); £350 (grave digging); £68.71 (E-on Royal Square electricity); £15 (SLCC – Power of wellbeing)

5828 TO RESPOND TO EAST MIDLANDS PLAN PARTIAL REVIEW

The Council agreed that the document had not been easy to read and the lack of a hard copy had made it more difficult. Cllr Pickavance and Cllr Midgley made comments about the document to the Council and it was proposed, seconded and RESOLVED to submit the comments made by Cllr Midgley. Cllr Midgley passed the Clerk the notes she had made.

It was agreed that a better procedure was needed for responding to consultation documents as currently it was being left to only a couple of councillors to read.

5829 CONTENTS OF THE NEXT ISSUE OF THE PARISH NEWSLETTER

Issue 4 of the newsletter would be sent to the printers on Thursday 15th October and would include the following items:

- Dates for green waste collections
- Jubilee park project information
- No cycling on footpath
- Cemex application decision by Parish Council
- Request for volunteers for Xmas lights
- Neighbourhood watch coordinators info
- Help for Heroes cycle ride
- Remembrance day reminder
- Spa Trail

5830 TO APPROVE WORK TO BE CARRIED OUT TO TREES IN CLOSED CHURCHYARD

It was proposed, seconded and RESOLVED to accept the quotation from Tony Price of Castle Tree Care, which was £350 + VAT to remove the severed and hanging limbs of a pine tree and £120 + VAT to do a detailed report and tag for identification purposes all the trees within the church yard.

5831 REPORTS FROM COMMITTEES/GROUPS

TWINNING

The visit to France will take place from 9th to 13th April 2010 and they are trying to find out numbers of people who would like to go. The Twinning committee will be organising some fundraising events soon. Both these items will go in the next newsletter.

TREE GROUP

The tree planting day will take place on 28th November and posters will be put up around the village to advertise it as well as a piece in the newsletter. Any volunteers are to contact Pat Wheat.

CORONATION HALL

Cllr Robinson thanked the Parish Council for the grant which has gone towards purchasing electrical appliances for the new kitchen which is nearly finished and they are hoping to start work on the replacement heating system by the end of the month.

VILLAGE DESIGN STATEMENT

Cllr Storey intends to get all chapters on the website so that everyone can comment on them and also get the Heritage Group involved with the aspirations of the village. Cllr

Storey told the council that he hoped to get the village design statement in draft format before Christmas.

JUBILEE PARK STEERING GROUP

It was proposed, seconded and RESOLVED to get formal support from ELDC with both resources and financially.

The first meeting of the steering group had taken place last week and they were currently interviewing for additional suitably qualified members. They would be identifying the immediate needs of the park that require actioning before taking over the running of it and they were also in the process of signing up to the consultants. Members of the steering group would be arranging a meeting with Nigel Howells to speak to him about what assistance is required from ELDC.

Cllr Clarke spoke about the timescales of the project and the intention of the group to get the business plan to ELDC by early summer and run parallel with them next season, take over at the end of the season then immediately start all the necessary work to the park.

FRIENDS OF THE LIBRARY

Cllr Clarke had attended a meeting with LCC and they had told him that the library hours could be flexible. Cllr Clarke had spoken to them about the issue that they only ever survey library users and not people who do not currently use the library and they had agreed to look into this.

YOUTH CLUB MANAGEMENT

The Youth Club is currently only meeting on a Monday and a Thursday as the senior leader is off sick and due to this there is nobody available to open up on a Tuesday. The Youth Club Management would be sending a letter to the County Cllr and Viv Cross to ask them to attend a meeting, as they were currently concerned about cost cutting that was taking place in the education sector and they wanted to ensure that the Youth Club in Woodhall Spa is not lost as part of this process.

FRIENDS OF JUBILEE PARK (FOJP)

Kim Barr is the new Chairman. She wanted to know where FOJP fitted in with the Jubilee Park project and Cllr Clarke reported that he had responded to her by e-mail. Barry Chapman was the FOJP representative on the Jubilee Park steering group.

BRITAIN IN BLOOM

Work would be taking place this coming weekend to empty the tubs and hanging baskets. They were planning more lamppost baskets for next year and bespoke hardwood planters. Cllr Pickavnace spoke about the suggested locations for the new planters.

HERITAGE COMMITTEE

Charles Hughes would be contacting the Clerk to seek clarification on their involvement with the Spa Baths. The Heritage Committee were working in conjunction with the Cottage Museum to ensure the news signs for the Spa Trail were historically correct and the trail should be completed by the end of the year.

FINANCE GROUP

It was proposed, seconded and RESOLVED to give the Woodhall Spa Town Bowls club a grant for £250 towards the new veranda and disabled access to the proposed new building. The grant would be subject to the club acquiring the other funding that they required.

5832 REPORTS FROM DISTRICT/COUNTY COUNCILLORS

ELD Cllr Leyland encouraged everyone to attend the Horncastle Area Committee meeting which was taking place on Monday 12th October at the Jubilee Park café. He mentioned that there would be an officer in attendance to explain the district council's decision to cut the green waste collection during winter.

5833 ARRANGEMENTS FOR REMEMBRANCE PARADE

Cllr Clarke told the Council about the suggestion to form two parades, one would be the main parade consisting of the Royal British Legion, Parish Council, 617 Squadron Association, etc.. The second parade would consist of all the children's organisations within the village.

The Clerk was currently compiling a schedule for on the day and would be sending it out to all the organisations involved once it was completed.

5834 CORRESPONDENCE

a. Received since last meeting

The Council was informed that the following pieces of correspondence had been received and were available to view on request:

Sender	Description	Action
Clement Keys Chartered Accountants	Completed Audit	Displayed on noticeboard
Community Lincs	BKV competition 2009 results	Filed
Pat Kissane at ELDC	Response to correspondence about the state of Royal Square	Attached to original complaint letter and Filed
ELDC	Planning application - 16 Victoria Avenue	Supported by Planning committee
ELDC	Draft Gambling Policy	November agenda item
Visitor	Letter complementing 617 Squadran Memorial but complaining about the state of Royal Square	Sent a copy of the letter to Pat Kissane at ELDC and Cllr Robinson
Mr Beckett	Commenting on Non-resident cemetery fees	Spoke to him and explained why we charge different fees
ELDC Planning	Amendment to S/215/01520/09 - 2 Stixwould Rd application	E-mailed Cllrs with amendment
Green Grass Contracting	Introduction and leaflet	Filed with other garden contractors details
Witham Road Resident (Anonymous)	Complaining that no action has been taken about resident selling goods from outside his property	Letter written to ELDC Planning enforcement asking for update on the situation also sent a copy of the residents letter
Sleaford resident	Complaining that the village is looking run down and neglected	Inform Cllrs
ELDC	Digital radio reception	Ask Cllrs if we received full reception
ELDC	Planning refusal Bainland Country Park	Filed
ELDC	Full planning permission granted - 617 Squadron memorial, Royal Square (S/215/01288/09)	Filed

ELDC	Full planning permission granted - 5 Hunston Road (S/215/01713/09)	Filed
Timberline	Outdoor play equipment and structures brochure and price list	Filed
Lincolnshire Limewoods	Limewoods Links challenge scheme	Pass to group appointed to look at footpath idea with Kirkby on Bain PC
Woodland Estates Ltd	Maps for conservation walks with permissive access on land off Stixwoud Road	Display in Foyer
ELDC	S/215/02286/09 Planning application 18 Mill Lane	Supported by Planning Committee
Robert Lowe Chartered Architect	Responding to the comments made by the PC on the GN Construction plans for land adjacent to Goodyear's shop	Informed planning committee meeting
ELDC Electoral registrations dept.	Notice that an election has not been called to fill the vacancy	Will advertise vacancy and new Cllr will need to be co-opted in
ELDC	Invite to speak at planning committee mtg on 01 October about Petwood farming application	Inform planning committee meeting on 29th Sept
ELDC Planning	Planning refusal - Stone House, 18 Witham Road	Inform Council & File
ELDC Planning	Notification that Planning committee meeting on 01 October has been cancelled & rescheduled for 29 October	Inform Council
Tony Day - Lincolnshire Police	Neighbourhood watch registration pack	Clerk to complete so PC will receive neighbourhood watch alerts
EMDA	Magazine	On display in foyer
Cpl Dan Gordon RAF Coningsby	He is doing a charity cycle ride around towns in Lincolnshire laying wreaths on war memorial in support of 'help for heroes'. He will be in Woodhall on 4 th November at 3pm	Displayed posters & if newsletter will go out by then, a piece could possibly go in.

b. Street collection permits

It was proposed, seconded and RESOLVED to recommend the following permits for street collections be issued:

- Inner Wheel Club of Woodhall Spa – Friday 20th November
- Louth & District hospice – 31st July 2010

5835 DATES AND TIMES OF NEXT MEETINGS

- Planning meeting – Tuesday 20th October at 7pm
- Horncastle Area Committee Meeting – Monday 12th October at 7pm
- Parish Council meeting – Tuesday 3rd November at 7.15pm
- SLCC meeting – Friday 9th October

5836 ITEMS FOR THE NEXT AGENDA

- Parish Plan
- ELDC Draft Gambling policy
- Green waste collection
- Jubilee Park steering group update

The Chair declared the meeting closed at 9.32pm.