

# NOTES

*Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting*

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 01 SEPTEMBER 2009 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

### **PRESENT**

Councillors: D Clarke (Chair), E Mace, P Franklin, A Midgley, J Nelstrop, D Hill, and G Baker

### **IN ATTENDANCE**

A Bushell (Parish Clerk)

### **5851 CHAIRMAN'S REMARKS**

The Chairman had nothing to report.

### **5852 APOLOGIES FOR ABSENCE WITH REASON GIVEN**

Apologies were accepted from Cllr Robinson, Cllr Pickavance and Cllr Saunders. Cllr Storey was absent. Apologies had also been received from both District Councillors.

### **5853 TO RECEIVE DECLARATIONS OF INTEREST**

Cllr Midgley declared a personal interest in agenda item 14 (minute ref. 5864) as she lives close by to Jubilee Park.

### **5854 NOTES OF THE MEETING HELD ON 04 AUGUST TO BE APPROVED AS THE MINUTES**

It was proposed, seconded and RESOLVED to accept the notes as being a true record of the meeting.

### **5855 REPORT FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES**

Kirkby Lane footpath – Kirkby on Bain Parish Council would be discussing the suggestion of working with Woodhall Spa Parish Council on a joint project at their meeting on 21<sup>st</sup> September. The Clerk was asked to contact them in the meantime with the idea of applying for funding from the Forestry Commission.

Planning appeal – The appeal made by Streaks Ahead hair salon, 1 Tattershall Road, had been dismissed by the Planning Inspector.

Litter Bins – Cllr Mace informed the Council that she had received 2 quotations for installing the litter bins which were both of a similar cost and would take the cost of the new litter bin project over budget. She would be investigating if there were any grants available for purchasing bins and it was suggested that the Council could apply to the District Cllrs fund for the cost of installing the bins.

Village Signs – Cllr Mace reported that all the signs in the village appeared to be adequate apart from the public toilets which seemed to have insufficient signs indicating their location. She suggested that the best place for a new sign would be on the wall of the Co-op car park and she agreed to contact the Conservative Club to see if they would allow an additional sign there as that piece of land belonged to them.

Christmas Lights – Cllr Nelstrop informed the Council of the dates of when the lights would be put up and taken down. These were 29<sup>th</sup> November and 3<sup>rd</sup> January and a piece would go in the next newsletter asking for volunteers on these days. GN Construction had kindly offered to put the brackets up on Friday 13<sup>th</sup> November.

#### **5856 PLANNING APPLICATIONS**

**a. S/215/01646/09 – Stone House, 18 Witham Road.** It was proposed, seconded and RESOLVED to support the change of use to a guest house, but raise serious concerns about the construction of an additional vehicular access on King Edward Avenue. It was felt that the siting of the additional entrance is in a dangerous location due to its proximity to the busy Witham Road junction and it is opposite the Fire Station. King Edward Avenue is also the main route to school for children attending the primary school with many pedestrians and young cyclists using the pavement and with the number of vehicles which currently park on this road it would cause a serious visibility issue for vehicles leaving the property.

**b. S/215/02020/09 – Former J Goodyear Antiques, Tattershall Road.** It was proposed, seconded and RESOLVED that the Council would support the concept of this application to construct a building comprising of 4 shops on the ground floor and 8 offices on the first and second floor, but not the design of the building. There were concerns raised about the roof height and it was felt that the extra storey does not fit the roof line on that side of the street and would cause an abrupt drop in sight line; which would be clearly seen as it is in a prominent position within the conservation area. It was felt that it would fail to preserve or enhance the character or appearance of the conservation area and for that reason the Parish Council would ask the planning officer to seriously consider the comments and be guided by the conservation officer's views.

#### **5857 REPRESENTATIVES ON COMMITTEES**

It was proposed, seconded and RESOLVED that all representatives on committees would remain the same except that Cllr Franklin would now be on the Planning Committee due to the resignation of Cllr Pestell.

#### **5858 TO ARRANGE A MEETING WITH PLANNING CONSULTANTS TO GET A QUOTE FOR THEIR ADVICE AND HELP ON THE PARISH COUNCILS INPUT IN THE LDF**

It was proposed, seconded and RESOLVED to arrange a meeting for 15<sup>th</sup> September at 7.15pm with a planning consultant to discuss the Council's requirements.

#### **5859 LOCAL DEVELOPMENT FRAMEWORK QUESTIONNAIRE**

The Parish Council completed the questionnaire which would be submitted by 30<sup>th</sup> September 2009.

#### **5860 HERITAGE GROUP**

**a. Spa Baths policy statement** It was proposed, seconded and RESOLVED to adopt the policy statement on the Spa Baths from the Heritage Group. Cllr Nelstrop expressed concern that the wording ‘as much as possible’ within the policy needed to be interpreted as being realistic. It was agreed that flexibility was needed to allow a developer to develop as much as he needed to, while maintaining as much as possible. The next step needed would be to produce a plan to make things happen. In the meantime Cllr Hill would be making further enquiries with potential developers and making them aware of the policy statement. Cllr Hill will then issue a report to the Heritage Group.

**b. Article 4 Direction** Councillors were reminded that it had already been resolved to support the adoption of an article 4 direction in the conservation area. The Chair told the council that he had spoken with a planning officer at ELDC who had told him that they were in support of them, but it would be unlikely that one would be able to be put in place in the near future due to the amount of work that they involved. It was proposed, seconded and RESOLVED to write to the Heritage Group informing them that the Parish Council were in support of an article 4 direction, but enquire if they would be happy to do a lot of the work involved. If the Heritage Group were happy to do this then a formal request for an article 4 direction within the Woodhall Spa conservation area would be put to ELDC with the agreement that a lot of the ‘leg’ work would be done by the community.

It was agreed that it would be necessary to liaise with the conservation and planning officers at ELDC to establish what restrictions to buildings they would be happy with, as well as approving the final report from the Heritage Group.

**c. Heritage Group representative on Planning Committee**

It was proposed, seconded and RESOLVED that the Clerk would inform the heritage group when a planning application within the conservation area was received and invite them to attend the planning meeting as a specialist advisor. The standing orders would be amended to cover this.

**5861 FINANCES**

**a. Bench outside the fire station**

It was proposed, seconded and RESOLVED to refurbish all the wooden slats on the bench at a cost of £200.

**b. Advertising board**

Cllr Nelstrop informed the Council that she may have a advertising board which the Council could use, but she could not guarantee it. It was proposed, seconded and RESOLVED to accept Cllr Nelstrop’s kind offer if it became available, but if not that the Council would pay up to £100 for a advertising (A Frame) board.

**c. Current financial position**

The Finance Group had considered the current financial position and they and the Clerk explained to the rest of the Council why the predicted carry forward to 2010/11 was less than originally predicted.

All Councillors were given a copy of the income/expenditure to date and the predicted carry forward.

**Woodhall Spa Parish Council**

Accounts

		2009/10	2009/10	
		2009/10	To date	Still to come
		Budget	27/08/09	27/08/09
		£	£	£
		£	£	£
<b>INCOME</b>				
	CARRIED FORWARD AT 31 MARCH 2009	27194.76	27819.17	27819.17

	INCOME	48420.00	23572.71	24502.29	48075.00
	<b>TOTAL INCOME</b>	<b>75614.76</b>	<b>51391.88</b>	<b>24502.29</b>	<b>75894.17</b>
<b>EXPENDITURE</b>					
		52812.18	24378.08	29550.64	53928.72
	CARRIED FORWARD FROM 2008/09 BUDGET	969.67	461.67	508.00	969.67
		53781.85	24839.75	30058.64	54898.39
	<b>PREDICTED CARRY FORWARD TO 2010/11</b>	<b>22802.58</b>	-	-	<b>20995.78</b>

**d. Retrospective payments**

It was proposed, seconded and RESOLVED to approve the following retrospective payments: £527.76 (Clerks wages); £81.57 (Anglian Water); £49.73 (British Gas); £111.43 (BT); £18.39 (Tiscali); £61.75 (E-on (office)); £94.30 (E-on (Royal Square)).

**e. Payments to be made**

It was proposed, seconded and RESOLVED that the following accounts be paid: £147.75 (LCC pension); £31.62 (Tax & N.I); £13 (Mrs Johnson); £310 (Welton Garden Services); £210 (R Bryant – Grave Digging); £160 (M Hare)

**5862 TRAINING REQUIREMENTS**

Cllr Baker agreed to attend the Power of Wellbeing training at Alford Town Hall on 30<sup>th</sup> September

Every Councillor who had not attended a Councillor training session by LALC was encouraged to attend the training course on 21<sup>st</sup> October in Louth. Cllr Nelstrop and Cllr Clarke agreed to attend. The Clerk would e-mail other Councillors and encourage the newest Cllrs to attend.

**5863 EAST MIDLAND PLAN PARTIAL REVIEW CONSULTATION**

It was proposed, seconded and RESOLVED that the Clerk would see if an extension would be granted to the deadline to enable the Council to agree their comments at the October meeting. If this was not possible, councilors were asked to get their comments to the planning committee meeting on 15<sup>th</sup> September were they would agree the comments to be submitted. Everyone agreed to view the document online or by disk.

*Cllr Midgley declared a personal and prejudicial interest and left the meeting at 8.30pm*

**5864 JUBILEE PARK CARAVAN SITE**

It was proposed, seconded and RESOLVED that it was not necessary for a statement relating to the caravan site at Jubilee Park at the present time.

*Cllr Midgley returned to the meeting at 8.32pm.*

**5865 NEXT ISSUE OF NEWSLETTER**

The Council finalised the version of the newsletter to be printed and it was proposed, seconded and RESOLVED that the Clerk would send it to be printed this week and collect it next week for distribution.

## 5866 ITEMS FOR HORNCastle AREA MEETING AGENDA ON 12<sup>TH</sup> OCTOBER

It was proposed, seconded and RESOLVED that the Council would ask for the following items to be included within the agenda:

- Power of wellbeing – How ELDC will support Parish Councils
- Update on Local Development Framework – what opportunities are there for Woodhall Spa to personalise certain parts of the document for our needs.

Councillors were asked to contact the Clerk with any other ideas.

## 5867 REPORTS FROM COMMITTEES/GROUPS

### TWINNING

The dates for next year's visit to France are still to be confirmed.

### CORONATION HALL

Cllr Hill reported that the hall was very busy and the kitchen and new central heating system were both to be completed before winter subject to funding.

### VILLAGE DESIGN STATEMENT

No progress had been made since the last meeting. Cllr Hill and Cllr Storey had been given guidance from ELDC. The Clerk agreed to contact Cllr Storey to ask how he was progressing with it and suggest that they could ask for an individual from the Heritage Group to assist. If Cllr Storey approved of this idea then Cllr Mace would approach the Heritage Group with this suggestion.

## 5868 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

There were no District/County Councillors in attendance at the meeting.

## 5869 CORRESPONDENCE

### a. Received since last meeting

The Council was informed that the following pieces of correspondence had been received and were available to view on request:

Sender	Description	Action
ELDC	Help with Business rate bills	Filed. Does not apply to us as we have paid our bill in full.
ELDC Planning Enforcement	Will have to serve notice on Spa Baths owner again, as the original letter got lost in the post	Informed Cllrs
NALC	Power of wellbeing certificates	
ELDC	Full planning permission - Rivendell, Green Lane	Filed
ELDC	Planning refusal - 6 Digby Villa	Inform Council & File
Tattershall Thorpe resident	Copy of a complaint letter sent to Cemex	On display in foyer
Mr North	Thank you letter for granting permission for his chosen memorial	Inform Council & File
Anonymous	Letter regarding Council decision to support caravan site application	Filed
E-on	Confirmation that electricity contract has been cancelled	Filed
LALC	LALC News	E-mailed to Cllrs
Shaws & Sons	Product catalogue	Filed
Mr Nixon	Enquiry to see if PC had information of his dad working for the UDC in 1920-1930	Clerk responded to say that PC does not have this information

LCC	Invitation for Clerk to participate in pilot project to look at community issues which fall between agencies	Clerk unable to attend
ELDC	Request for H & S policy to accompany community grant application	H & S policy adopted at August meeting
Community Lincs	Invitation to 2009 Autumn Debate	Make Cllrs aware
ELDC	Horncastle Area Committee Meeting date & venue	Informed Cllrs
ELDC	Informing us that Local development Core Strategy will go out for consultation early October	To be on Novembers Agenda
LCC	Hard copy of LCC Sustainable Development Guide	Passed to Cllr Franklin
Anonymous	Report of missing manhole cover outside public toilets on Spa Road	Reported to ELDC
Top Tech Europe	Product Brochure (Shelters, bike racks, etc...)	Filed
LALC	Annual report 2008/09	On display in foyer
ELDC	Dismissed appeal - Steaks Ahead Hair Salon	Inform Council and File
ELDC	Full Planning permission - Landsdowne, 28 Horncastle Road	Filed
ELDC	Notification that Bainland planning application is going to planning committee for decision on 03/09/2009	Inform Cllrs
ELDC	Notification that Petwood farming planning application is going to planning committee for decision on 03/09/09	Inform Cllrs

The Clerk also made the Council aware of two notifications of road closures that had been received from LCC Highways.

An e-mail had also been received from the Jubilee Park Bowling club regarding the '3 option appraisal'. The Clerk agreed to respond by informing them that the whole issue was under intense review and no action would be taken without full consultation.

**b. Community Lincs Autumn Debate**

Cllrs were asked to inform the Clerk if they wished to attend.

**c. LALC AGM and Conference**

Cllr Clarke and Cllr Mace would attend the LALC AGM and Conference at Horncastle College on Saturday 7<sup>th</sup> November at a cost of £18.50 per person.

**5870 DATES AND TIMES OF NEXT MEETINGS**

Special Meeting for Jubilee Park – Tuesday 8<sup>th</sup> September at 7.30pm

Planning Committee Meeting – Tuesday 15<sup>th</sup> September at 7pm

Meeting with planning consultants – Tuesday 15<sup>th</sup> September at 7.15pm

East Lindsey Town and Parish Assembly – Tuesday 22<sup>nd</sup> September 10am – 4.30pm

Parish Council Meeting – Tuesday 6<sup>th</sup> October

**5871 ITEMS FOR THE NEXT AGENDA**

Parish Plan

Jubilee Park end of season review

LCC sustainable development consultation

Jubilee Park future plans

The Chair declared the meeting closed at 8.55pm.