

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 04 AUGUST 2009 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: D Clarke (Chair), E Mace, P Franklin, A Midgley, J Nelstrop, D Hill, D Robinson, E Pickavance, and W Saunders

IN ATTENDANCE

A Bushell (Parish Clerk), ELD Cllr C Leyland and ELD Cllr M Harness and 2 members of the public

It was RESOLVED to alter the order of the agenda and move item 6 to item 1.

5822 TO SUPPORT WOODHALL TOWN BOWLS CLUB APPLICATION FOR FUNDING FROM ANOTHER SOURCE

It was proposed, seconded and RESOLVED to support the Bowls Club in their application to acquire funding from the East Lindsey District Council Community Grant scheme. The Chairman signed the Parish Council section of their grant application form.

The two members of the public left the meeting and did not return.

5823 CHAIRMAN'S REMARKS

The Chairman informed the Council that Audrey Pestell had resigned as a Councillor and he explained the reasons behind her decision. He asked the Clerk to record in the minutes the Council's appreciation for the 11 years that she had been a Parish Councillor of which 2 of them she was Chairman and 2 she was Vice Chair. It was agreed that her contribution to the Council would be sorely missed.

5824 APOLOGIES FOR ABSENCE WITH REASON GIVEN

Apologies were accepted from Cllr Baker and Cllr Storey. County Councillor Hoyes had also sent his apologies.

5825 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Franklin declared a personal interest in agenda item 13 (minute ref. 5834) as the village handyman is a relative.

Cllr Midgley declared a personal interest in agenda item 10 (minute ref. 5831) as she lives close by to Jubilee Park.

Cllr Robinson declared a personal and prejudicial interest in agenda item 14a (minute ref. 5835a) as she is a Coronation Hall Trustee and their grant application was being considered.

Cllr Hill declared a personal and prejudicial interest in agenda item 14a (minute ref. 5835a) as he is a Coronation Hall Trustee and their grant application was being considered.

5826 NOTES OF THE MEETINGS HELD ON 02 JUNE AND 14 JULY TO BE APPROVED AS THE MINUTES

It was proposed, seconded and RESOLVED to accept both sets of notes as being a true record of the meetings.

5827 REPORT FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

Remembrance Day – A meeting to look at the arrangements for this years Remembrance Parade had been organised for Thursday 6th August at 6pm. The Royal British Legion, Church, 617 Squadron Association, Local Police and RAF Coningsby had been invited to attend.

Spa Baths – The Clerk informed the Council that ELDC Planning Enforcement could take no action until the notice expired on 10th August. It was agreed that the Heritage Committee would be informed of this.

Recycling – Terri Gibson from ELDC recommended that the Parish Council consult with parishioners through the next issue of the newsletter regarding re-siting of some of the recycling facilities. She offered to meet a representative of the Council to discuss the suitability of locating the bottle banks to Budgens Car Park if it was thought necessary.

Land Registry – Chapman’s corner is already registered with the Land Registry as belong to the Parish Council and once the transfer of ownership of the cemetery has taken place, it will be too.

Planning consultant – The Clerk had enquired with two Lincoln based planning consultant companies which both felt they could assist the Council, but would need a meeting to discuss the Council’s needs.

Japanese Knotweed– The owner of the premises on Station Road where Japanese Knotweed has been located has instructed the same contractor that The Woodland Trust used to kill the weed and they will let the Council know when it has been done. Cllr Saunders informed the Council that it would need to be treated annually.

Anglian Water – A further letter had been received about Bainland Country Park which again stated that they did not feel that the planning application to alter the site would have any affect on the sewage system.

Best Kept Village Competition - Woodhall Spa did not make the final 3 in the competition. The village made the second round and scored 122/130 which was better scores than last year. An article would go in the next issue of the newsletter.

Aggregates Levy Fund application – The application for funding to extend the cycle path along Stixwould Road had been unsuccessful.

Clerks appraisal – It was conducted in June and there were no issues. The Council were very happy with the work of the Clerk.

Grove Court Sign – The signs had been ordered with ELDC Technical services. It had been agreed with the residents of Grove Court to move the sign onto the lawn area outside numbers 7 & 8, which would be no more than 2ft high.

Litter Bins – Cllr Mace and Cllr Pickavance had arranged a meeting with Daniel Cleaver of Property Services to discuss the removal of the old bins and installation of the new ones. They would report back at the next meeting.

Christmas Lights – Cllr Nelstrop told the Council that GN Construction had kindly offered a man for the day to put the tree brackets up. 30 businesses had replied to say that they wished to have a tree displayed on their premises. The Community Grant application form had been submitted and they were looking for volunteers to help put the lights up and take them down. Cllr Nelstrop asked if anyone knew of someone who had a Cherry Picker which they might allow the Council to use. Cllr Nelstrop and Cllr Robinson were liaising with The Rotary Club and they asked for a piece to go in the next newsletter about the new lights.

5828 PLANNING APPLICATIONS

- a. S/215/01520/09 – The Lodge, 2 Stixwould Road** It was proposed, seconded and RESOLVED to support the application to erect a detached double garage with first floor storage area over and provision of an external staircase, on the condition that the storage area is not at any time converted to residential accommodation.
- b. S/215/01713/09 – 5 Hunston Road** It was proposed, seconded and RESOLVED to support the application to extend and alter existing dwelling to provide a sunroom, store and enlarged kitchen.
- c. S/215/01852/09 – Landsdown, 28 Horncastle Road** It was proposed, seconded and RESOLVED to support the application to extend the existing bungalow to provide a ground floor kitchen and additional reception room and to provide a first floor bedroom with en suite.
- d. amended application S/215/01667/09 – Rivendell, Green Lane** It was proposed, seconded and RESOLVED to support the amendment to the proposed extension.

5829 TO CONSIDER THE NEED FOR A FOOTPATH ALONG KIRKBY LANE

It was proposed, seconded and RESOLVED to contact Kirkby On Bain Parish Council to ask if they would be interested in working together to look at a way forward. It was agreed that a joint Parish Council venture may be looked on more favourably when applying for funding. The District Councillors asked if they could be kept informed.

5830 KIRKBY LANE CEMETERY

- a. Photo plaque application** It was proposed, seconded and RESOLVED that the current regulation regarding photo plaques would still stand and photo plaques would not be permitted, although etchings would be allowed with prior approval.
- b. Application for a headstone which is larger than specified in cemetery regulations** Cllr Mace had visited the cemetery and reported that there were several headstones which did not comply with the current regulations. It was proposed, seconded and RESOLVED that the regulations would be altered to allow the width of a headstone to mark adjoining graves to be up to a maximum of 1250mm.
- c. To amend cemetery regulations regarding memorials** It was proposed, seconded and RESOLVED to amend the regulations to state that etchings are allowed with prior approval from the Clerk (regulation 4.4) and to allow a wider memorial to mark adjoining graves (regulation 4.2).

5831 JUBILEE PARK

ELD Cllr Leyland informed the Council that he had sensitive information about Jubilee Park.

It was proposed, seconded and RESOLVED to move into closed session and exclude the press and public

ELD Cllr Leyland spoke about a meeting he had recently attended with the leader, the Chief Executive and the portfolio holder for leisure and tourism from ELDC. He spoke about the 1.54 million investment in Jubilee Park that ELDC had promised and the park being run as a community trust was also mentioned.

It was proposed, seconded and RESOLVED for the Council to take the information away that they had been given by Cllr Leyland and schedule a meeting in 2 weeks time to make a decision. The meeting would contain sensitive information so would again be a closed session.

a. Review FOJP 3 option appraisal

This item would be revisited after the next meeting.

b. To nominate another Cllr to be a representative on the FOJP group

It was felt that this item was unnecessary at the present moment.

c. To agree a strategy and way forward with 'Friends of Jubilee Park'

It was felt that this item was unnecessary at the present moment.

The Chair re-opened the meeting to the press and public at 8.47pm.

5832 FEEDBACK FROM DRAINAGE SUMMIT

It was reported that a lot of work had been going on in the village to the drains since the summit. The Clerk reported that the issue log which was to be circulated to all the agencies which were involved in the summit, would be completed and sent out by the end of the week.

5833 SUBMISSIONS FOR LOCAL DEVELOPMENT FRAMEWORK

a. To discuss the status of the rally field

Cllr Midgley had made the changes to the draft rally field policy which were suggested at June's meeting. It was agreed that it was an excellent policy and it was proposed, seconded and RESOLVED to adopt the policy and submit it as part of the LDF.

b. Identify business/enterprise areas

It was proposed, seconded and RESOLVED that this item could be looked at when the Parish Plan is re-visited.

Cllr Franklin repeated her declaration of interest and left the meeting at 8.52pm.

5834 CONTRACT FOR VILLAGE HANDYMAN

The Chair informed the Council that the Finance Working Group had drafted a contract for the village handyman as it was felt that it was time to regularise what work the handyman is doing along with costs and frequency of each task. The Council were informed of the details of the contract which the Handyman had agreed to and it

was proposed, seconded and RESOLVED to issue the handyman with a copy of the contract which would be reviewed on 31st March 2010.

Cllr Franklin returned to the meeting and Cllr Hill and Cllr Robinson repeated their declarations of interest and left the meeting at 8.56pm.

Cllr Clarke declared a personal interest as his wife was a Coronation Hall Trustee.

5835 FINANCIAL MATTERS

a. Grant applications – It was proposed, seconded and RESOLVED to approve the change of purpose for the £1000 grant awarded to the Coronation Hall Trustees. The purpose of the grant would now be to purchase appliances for the new kitchen.

The Chair told the Council that a grant application had also been received from the Woodhall Towns Bowls Club, but the Finance Working Group felt that more information was required and were therefore inviting a representative to come and speak to them at their next meeting.

Cllr Hill and Cllr Robinson returned to the meeting at 9.00pm and Cllr Nelstrop left the meeting and did not return.

b. Electricity supplier – Due to the electricity contract for the supply at Royal Square being up for renewal, the Clerk had investigated changing supplier to see if there was a cheaper tariff available. The Finance Working Group had considered the Clerk's findings and recommended that both the electricity contract for the office and Royal Square were moved to British Gas as the tariff was cheaper and they also offered a lower price for the gas when taking out the dual fuel option. It was proposed, seconded and RESOLVED to switch the supplier for electricity from E-on to British Gas Business.

c. Removal of wasp nest at Closed Church Yard

Cllr Franklin reported that it was in fact a hornet's nest. It was proposed, seconded and RESOLVED to approve the removal at a cost of £40.

d. Retrospective payments – It was proposed, seconded and RESOLVED to approve the following retrospective payments: £1360 (village signs refurbishment); £13 (Mrs Johnson); £310 (Welton Garden Services) £525 (R Bryant); £527.76 (Clerks wages June); £147.75 (LCC Pension Fund); £36.78 (Tiscali July & Aug); £20 (Coronation Hall hire APM); £61.75 (E-on); £32.88 (ink cartridges); £260 (M Hare); £94.30 (E-on, Royal Square); £49.73 (British Gas); £36.49 (litter picking equipment); £618.16 (Clerks wages July)

e. Payments to be made – It was proposed, seconded and RESOLVED that the following accounts be paid: £182.38 (LCC pension); £62.97 (Tax & N.I); £13 (Mrs Johnson); £310 (Welton Garden Services); £500 (Cottage Museum Grant); £175 (R Bryant – Grave Digging); £220 (M Hare)

5836 SIGNAGE IN VILLAGE

Cllr Mace and Cllr Pickavance agreed to look at the signs in the village to see if they were adequate whilst they were looking at the litter bins and report back at the next meeting.

5837 CONTENTS OF MAP BOARD

The Clerk had looked at the file containing the information on the village map boards and the map was last updated in 2000, but the adverts had not been updated since 1996. Brian Olive had agreed to look at the adverts on the map board in 2000, but the Clerk could not find out any information to prove that this had been done. It was proposed, seconded and RESOLVED that the Clerk would contact Brian Olive to ask if he would still be interested in assisting the Council with re-doing the adverts.

5838 NEXT ISSUE OF PARISH NEWSLETTER

It was proposed, seconded and RESOLVED that the following items would be included in the next issue of the newsletter:

1. Cottage Museum award and forward events
2. First Contact information
3. Annual Parish Meeting - thanks and any comments
4. Drainage Summit summary plus info on fats down drains from Anglian Water
5. Parish Council vacancy
6. Dog waste can go into any bin
7. New litter bins
8. Who will put up Christmas tree brackets -appeal for help
9. Knotweed news
10. Margerine tubs and yoghurts pots can be recycled
11. Reminder of parish surgery dates & times
12. Library opening hours and mobile library places and times
13. Suggestion to re-locate certain recycling units onto Budgens car park
14. Villages entry in 2009 BKV competition. This years results compared to last years.
15. Vehicle related litter campaign information.

The Council discussed the surgery sessions which had not been very successful during the last 3 months as no parishioners had attended them. It was agreed that the posters would be redone and an advert would go in the Horncastle News. Quotations would be sought for a board to go on the pavement outside the library to advertise that the surgery sessions were taking place.

5839 POWER OF WELL BEING TRAINING

Seven Cllrs had attended the training, but ten needed to attend the course in order to be able to apply to use the power. Cllr Nelstrop would be attending a course in October but two other Cllrs would still need to go. The Clerk would contact Cllr Baker to see if she could attend a course and Cllr Saunders would check with his work commitments to see if he could.

5840 REPORTS:

TWINNING COMMITTEE

The dates for the visit to France next year had been set as 29th May to 2nd June subject to confirmation.

TREE GROUP

They had been looking at the area north of the Linx Housing Trust building, but had had no response from ELDC reference the land.

CORONATION HALL

They were currently awaiting grant application decisions. Work was scheduled to start on the new kitchen in a couple of weeks and the hall was being well used with lots of bookings.

FRIENDS OF THE LIBRARY

The Chair reported that the performance indicators showed that the library usage was down. However they had not been given any figures to compare them to, so were unable to tell if this was the case for many libraries within the area.

The group had met to consider the consultation from the Divisional Manager for Libraries and Learning from Lincolnshire County Council and had answered the five questions which they asked the Parish Council to endorse. It was proposed, seconded and RESOLVED to submit the answers from the Friends of the Library Group.

YOUTH CLUB MANAGAMENT

The days of the youth club had changed due to staffing issues. Cllr Robinson informed the Council of the programme of activities up until Christmas and spoke about a year 7 recruiting campaign.

HORNCastle AREA COMMITTEE

The Chair had attended the last meeting and reported that two items that had been discussed were parish plans and allotments. The next meeting would be taking place in Woodhall Spa on 12th October and councilors were encouraged to attend because of it being in the village.

BRITAIN IN BLOOM

The Clerk was asked to thank Graham Keegan for all his hard work in both the B.I.B project and the farmers market and it was agreed that the tubs and hanging baskets looked superb.

SPA BATHS

Cllr Hill would chase the Heritage Committee up on this matter.

5841 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

ELD Cllr Harness spoke about an alert that had been announced by the Police about travellers coming from Humberside and posing as Anglian Water representatives. He encouraged the Council to apply to be on the mailing list to receive notifications.

ELD Cllr Leyland informed the Council that he was working closely with ELDC Planning and a resident of Victoria Avenue to look at their planning application. He also updated the Council on the enforcement issue with the gentleman on Witham Road selling goods outside his property.

5842 CORRESPONDENCE

a. Received since last meeting - The Council was informed that the following pieces of correspondence had been received and were available to view on request:

Sender	Description	Action
TV Licensing	Informing us that we will get a visit from TV licensing to check that we have not got a TV	Await the visit
Lincolnshire Waterways Partnership	Woodhall Spa to Horncastle Spa Trail Consultation	Mentioned at 2nd June Meeting

ELDC	Appeal dismissed - 21 Turnberry Drive (sunroom roof)	Filed
ELDC	Full Planning Permission - 61 Stixwoud Road	Filed
ELDC	Full Planning Permission - 16a Horncastle Road	Filed
ELDC Dog Warden	Poster for dog microchipping event	Displayed on village notice board
ELDC	Full planning permission - 7 Horncastle Road	Filed
ELDC	Guidance noted for next step of LDF preparation	Sent to all councillors and agenda item
LCC Highways	Information about 20mph speed limits	Filed
LCC	Lincolnshire Trading Standards Service have produced a talk on 'scam awareness'	Inform Council
ELDC	Recycle week 22-28 June poster. Clean margerine tubs and yoghurt pots can now be put in grey recycle bin	Informed Cllrs and displayed poster
Anglian Water	Explanation of their support for Bainland application	Agenda item - 14th July 2009
ELDC	Planning approval - Plots 3 & 4 Sylvan Avenue with conditions	Agenda item 14th July planning meeting & Filed
ELDC	Report on decision to fell trees at 8 Fairmead Court	Agenda item 14th July & Filed
ELDC	Planning approval S/215/01337/09 - 2 Victoria Avenue	Agenda item 14th July planning meeting & filed
ELDC	Full planning permission - 11 Alexandra Road (S/215/01281/09)	Filed
ELDC	Full planning permission - 32 Mill Lane (S/215/00779/09)	Filed
Clerks & Council Direct magazine Community Lincs	July 2009 magazine	In foyer
	Confirmation that village is in 2nd round of BKV competition	Cllr Clarke e-mailed all councillors to inform them
East Midlands Regional LCC	Regional Plan Partial Review: Options consultation	To be an agenda item on 1st September meeting - Circulated
	Community Grants guidance notes and application form	Passed to Cllr Robinson and Cllr Nelstrop
LCC	Really useful stuff information	Filed
ELDC	East Lindsey Town and Parish Assembly - 22nd September 2009	Agenda item 04 August meeting to establish who will attend
ELDC	Withdrawal of planning application S/215/01136/09 - 28 Horncastle Road	Filed
ELDC	Vehicle related litter (flytipping) campaign	Article to go in newsletter
ELDC Planning Enforcement	Enforcement notice served on Fairlawns, The Broadway has been complied with	Filed
ELDC Planning Enforcement	The Mall Hotel will be submitting a planning application for the erection of a flue which was erected within the conservation area without permission	Filed
A number of residents of Woodhall Spa J Parker	Letter complimenting the appearance of the village but commenting on the number of advertising boards around the village	In foyer
	Wholesale catalogue	
Woodhall Town Bowls Club	Grant application Form	To be considered by Finance Working Group
LCC	Call Connect timetables & Roadshow request form	Timetables on display in foyer
LCC	Trees for Lincolnshire Communities scheme	Passed to Tree Group
Lincolnshire Police	Chief Constable review of first year in post leaflet	In foyer
LCC	East Lindsey Highways Division Travel and Transport Briefing	In Display in foyer
Peter Scott	Business Summit Questionnaire	Phoned and explained no further action to be taken at present
Park Close resident	Copy of letter sent to ELDC objecting against Caravan site application S/215/01390/09	Informed Council and filed with planning application
E-on	Contract review letter	Finance Group to consider
The Nomad Trust	Summer Newsletter	Displayed in Foyer
East Midlands Planning Aid	Client satisfaction questionnaire	Completed & returned by Clerk

Local resident	E-mail objecting to Caravan site application S/215/01390/09	Forwarded e-mail to all Councillors
Woodhall Spa Resident	Letter objecting to caravan site application S/215/01390/09	Informed Council and filed with planning application
LCC	Sustainable Development Guide consultation	E-mailed to Cllrs, requested a hard copy and will be on September agenda
ELDC	Planning approval S/215/01493/09 11 Alexandra Road	Filed
Residents of Woodhall Spa (anonymus)	Letter about Councils decision to support caravan site application	Filed with Ben Booth planning application
Green Lane	Copy of objection letter sent to ELDC planning ref S/215/01390/09 caravan site	Filed with planning application
Anglian Water	2nd response letter to Bainland Sewage Query	Clerk to mention at August meeting
Community Lincs	Confirmation of finalists for BKV competition	Article to go in Newsletter. Woodhall Spa did not make the final
HM Revenue & Customs	VAT reclaim form and information	Filed
ELDC	Letter asking if PC will be submitting a community grant application as deadline is	Passed to Cllr Robinson & Cllr Nelstrop
Leakes Masonry Ltd	Memorials Catalogue	Filed
Residents of Park Close	Objecting to caravan site and PC's decision	Filed with planning application

The Clerk also read out two pieces of correspondence that had been received after the list had been sent out. It was agreed that it was not necessary for the Council to comment on the Sleaford Southgate regeneration document.

- b. East Lindsey Town and Parish Assembly** – Two places would be booked. Cllr Clarke would attend and the second person would be confirmed at a later date.

5843 DATES AND TIMES OF NEXT MEETINGS

Tuesday 01 September – Parish Council Meeting

Thursday 06 August – Remembrance day parade meeting

Tuesday 25th August at 2pm – Finance Group Meeting

Tuesday 25th August at 7.30pm – Parish Council meeting to discuss Jubilee Park

5844 ITEMS FOR THE NEXT AGENDA

- East Midland Plan partial review consultation
- LDF consultation questionnaire response
- LCC sustainability guide consultation response
- Parish Plan Review

The Chair declared the meeting closed at 9.31pm.