

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 02 JUNE 2009 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: E Mace (Chair), P Franklin, A Midgley, J Nelstrop, D Hill, D Robinson, A Pestell, E Pickavance, and N Storey

IN ATTENDANCE

A Bushell (Parish Clerk), ELD Cllr C Leyland, ELD Cllr M Harness, P Wheat (local press) and 2 members of the public

5784 CHAIRMAN'S REMARKS

Cllr Mace explained that due to the absence of Cllr Clarke she would be chairing the meeting. She told the Council about events that Cllr Clarke had attended since the last meeting and events he was due to attend in the forthcoming weeks.

She passed on Cllr Clarke's thanks to the Cllrs who had assisted at the annual parish meeting and asked them for any feedback to improve the meeting for next year. Cllr Clarke had himself acknowledged that there had been a time management issue.

Several comments were made and noted by the Clerk.

The Chair informed the Council that a letter had been written to ELDC with a joint proposal for The Mall Hotel porch and the Council would be informed of the response.

A letter of thanks had been received from the Country Show and the committee asked for any feedback to improve the show for next year.

5785 APOLOGIES FOR ABSENCE WITH REASONS GIVEN

Reasons for absence were accepted from Cllr Clarke and Cllr Baker. Cllr Saunders had sent his apologies as he would be arriving late.

County Cllr Hoyes had also sent his apologies.

5786 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Franklin declared a personal interest in agenda item 8 (minute ref. 5791) as the village handyman is a relative.

Cllr Hill declared a personal and prejudicial interest in agenda item 6b. (minute ref. 5789b.) as he is a neighbour of Bainland Country Park.

Cllr Robinson declared a personal interest in agenda item 10 (minute ref. 5793) in case the café was mentioned as she is employed by Martin McColls and worked there.

5787 NOTES OF THE MEETINGS HELD ON 05 MAY TO BE APPROVED AS THE MINUTES

Subject to an alteration to a date in the Britain in Bloom report and to change the name from McColls to Martin McColls in minute ref. 5762, it was proposed, seconded and RESOLVED to accept the notes as being a true record of the meeting.

5788 REPORTS FROM CLERK AND COUNCILLORS ON MATTERS OUTSTANDING AND ACTIONS ARISING FROM THE MINUTES

5767 Nine Cllrs had booked places on a 'Power of Wellbeing' training course, but to achieve the 80% trained, ten Cllrs needed to attend the training. The Clerk asked if the 3 Cllrs who had not booked a place on a course would have a look to see if they could

attend a session. If the Council could not achieve 80% trained there was no point any Cllr attending the training.

5765c. A letter had been received from Lloyds TSB advising the Council that they were unable to register for internet banking at the current time due to constraints placed on this type of organisation.

5553 The village signs had been restored and were now back in place. The Clerk had contacted the volunteers who had offered to clean the signs and they had all confirmed that they would still do this. However there had not been a volunteer come forward for the Tattershall Road sign.

5771 Cllr Robinson informed the Council of the findings of the traffic survey that had been carried out on Spa Road from 6th to 12th May. Due to the results no further action could be taken by Highways and the Clerk agreed to contact the residents to inform them and ask that if they experience any speeding problems to contact the local police at the time.

5722 Cllr Pickavance and Cllr Mace had met with Martin Sollis from ELDC and were happy with the new style of bin. The Council had been offered 18 bins for a total cost of £800, however the Parish Council would have to arrange for the old bins to be removed and the new bins to be installed. They had also met with the dog warden and discussed dog waste bins. They had been informed that dog pooh could now be put in a normal litter bin but if the Council wanted special dog waste bins they could get 6 for the cost of 5 and they needed to look if there were existing posts to fix them to.

5770 Cllr Nelstrop provided Cllrs with a report. She had spoken to both 'Build a future' and the Probation Service about putting up the brackets and due to working at height regulations they were unable to help. She agreed to contact the Fire Service and the Rotary Club and ask them. The Council agreed that all the shops within the village would be asked to be included in the Christmas Tree scheme. Cllr Nelstrop told the Council that there was £1700 to find for the project to go ahead. The Clerk had looked into grants available for the new Christmas lights and informed the Council that ELDC had organised two Community Grant events in June. Cllr Robinson agreed to attend the event in Skegness on 18th June.

5789 PLANNING APPLICATIONS

a. S/215/01086/09 – Plots 3 & 4 Sylvan Avenue

The Clerk informed the Council that the application to do work to the trees had been withdrawn by the applicant until after a decision had been made on this planning application.

The Council welcomed the fact that the owners were only prepared to build one house on the land, but Cllr Pestell raised concerns about the number of properties being built within gardens.

It was proposed, seconded and RESOLVED to support the application subject to the siting of the house having minimal impact on the trees. The Parish Council would ask that the comments made by Robert Taylor – ELDC Tree Officer were taken into account.

Cllr Hill repeated his declaration of interest and left the room at 7.55pm.

Cllr Midgley asked if the Council could look into finding suitable consultants to help with dealing with application for static caravan sites as Planning Aid was not as useful as anticipated. The Clerk agreed to start looking.

b. S/141/00268/09 – Amended Bainland Country Park application

The amendment did not in any way alter the Council's original decision so it was proposed, seconded and RESOLVED to continue to object to the application due to the impact to drainage and infrastructure and the fact that the Parish Council's adopted caravan policy was opposite to static caravan developments. The Council would also ask to see the report from Anglian Water.

Cllr Hill returned to the meeting at 8.03pm.

5790 FINANCIAL MATTERS

a. Internal auditors report

The internal auditors report had not shown any anomalies with the accounts so no further action was necessary and the Council were happy to receive the report.

b. Approve annual return form and complete section 2 – Annual Governance Statement

It was proposed, seconded and unanimously RESOLVED to approve the annual return form.

The Finance Group had reviewed the Annual Return Form and recommended that the council answered 'Yes' to items 1-8 on the form and 'No' to item 9 due to the council having no trust funds. It was proposed, seconded and RESOLVED to complete the Annual Governance Statement as recommended by the Finance Group.

c. To pay Mr Allbones for materials for rabbit proof fencing

Cllr Hill explained that Mr Allbones was a small one man business and the cost of the materials was quite substantial. It was proposed, seconded and RESOLVED that the Council make an interim payment for the cost of materials once they had received proof that they had been received by Mr Allbones.

d. Increase Clerks hours to 4 per month for cemetery admin

It was proposed, seconded and unanimously RESOLVED to pay the Clerk for 4 hours per month to carry out the cemetery administration.

e. Grant applications

Heritage Committee: It was proposed, seconded and RESOLVED to approve a grant of £50 to cover the cost of postage, telephone calls and stationery of the Heritage Committee. The Clerk would ask them to keep a tally of the costs.

Youth Club:

Cllr Robinson declared a personal and prejudicial interest and left the room at 8.13pm.

It was proposed, seconded and RESOLVED to ask the Youth Club to re-submit their form with a specific purpose for the grant along with costings for the project so the Council had all the information before making a decision.

Cllr Robinson returned to the meeting at 8.15pm.

Skegness Day Centre: It was proposed, seconded and RESOLVED to turn down the request for a donation as the charity did not benefit the people of Woodhall Spa.

f. Current financial position

The Clerk outlined the Council's current financial position. She informed the Council that they had received £20,760 and spent £18,280.84 since 1st April and they had a

projected carry forward to 2010/11 of £21,415.78. The bank balance currently stood at £31,288.41.

g. Retrospective payments

It was proposed, seconded and RESOLVED to approve the following retrospective payments: £54.42 (Litter picking equipment); £105.22 (BT); £55.17 (Tiscali April, May & June); £310 (Welton Garden Services) £385 (R Bryant); £7.99 (Spray paint for cemetery); £526.60 (Clerks wages); £145.44 (LCC Pension Fund)

h. Payments to be made

It was proposed, seconded and RESOLVED that the following accounts be paid: £13 (Mrs Johnson); £36 (Mrs Ritson); £149.50 (Bates Sound Service); £48.39 (plants for Royal Square); £13.19 (Selby's office supplies); £240 (M Hare)

5791 TO DISCUSS THE ROLE OF THE VILLAGE HANDYMAN

Cllr Franklin repeated her declaration of interest and left the room at 8.21pm.

It was proposed, seconded and RESOLVED to ask the handyman to arrange public liability insurance for himself and provide the Council with a copy of the insurance certificate. The Council would not pay for the insurance cover but ask that instead the cost of the cover is included in the amount they get charged for the work he does.

It was agreed that the handyman needed a working schedule but it was preferable to have someone on a contractual basis rather than employ them. It was proposed, seconded and RESOLVED that the Finance Group would compile a list of jobs which the Council wished the handyman to carry out and present it to him to find out which ones he was capable/willing to do. Any suggestions of jobs which needed to be carried out were to be given to the Clerk.

5792 TO RECEIVE POLICY PROPOSALS ON OPEN SPACES TO FORM PART OF THE LDF

Cllr Midgley had produced a draft document which had been circulated to all Cllrs before the meeting. She outlined the content of the policy and the Council agreed that it was very important to keep open space within the village and it was mentioned that if the Council does seek the help of a planning consultant they could strengthen their policy with the relevant planning policies.

It was agreed that the draft document would be the basis for a policy to be adopted for the LDF, but the important issues needed to be reorganised to prioritise recreational activities.

It was proposed, seconded and RESOLVED that Cllr Midgley would revisit the document and take the Council's comments into account, it would then be circulated and looked at again at the next meeting.

5793 TO RECEIVE A REPORT ON JUBILEE PARK AND TAKE ACTION

Cllr Midgley highlighted the issues with the park and commented that they seemed to be the same problems year on year and that the Parish Council needed to take the initiative and work with FOJP and contact ELDC about them. It was proposed, seconded and RESOLVED that the Council would diary forward prompts for next season to try and prevent the same issues occurring. These would include:

- Octobers agenda – End of Season Review

- November agenda – Suggestions for next season on attendance, opening times, pricing structure, overcoming problem areas and marketing. These will be forwarded to ELDC.
- January – Contact ELDC to check that brochures and marketing plans have been made
- February agenda – To contact ELDC about outstanding actions

It was also proposed that a letter was written to ELDC to raise any current issues and inform them that the Council would welcome consultation about any changes to the running of the park. It was agreed that a letter was not a strong enough approach and a meeting would be more effective, the Council was then made aware that FOJP had arranged a meeting with Craig Smith – Jubilee Park Manager and Mark Humphreys – ELDC Business Manager Sports Facilities on 9th June at 7.30pm in the Council Chamber and the Parish Council were invited and encouraged to attend. It was seconded and RESOLVED that a letter would be sent, but it would be delayed until after the meeting on 9th June.

The Clerk informed the Council about the problem of traffic exiting the park down the entrance road and she agreed to contact ELDC and make them aware of this.

During this discussion it was also mentioned that the best way to run the pool would be for a local community trust to take control of it but it was important that the funding was secured first before this was considered.

5794 TO RESOLVE THE PROCEDURE FOR CARRYING OUT THE CLERKS ANNUAL APPRAISAL

The Chair outlined the options available for carrying out the Clerks annual appraisal and it was proposed, seconded and RESOLVED that it would be done by the Chairman and Vice Chairman and any comments or suggestions regarding the Clerk should be e-mailed to them. They would try and get the appraisal completed before the Clerks holiday at the end of June.

5795 TO CONFIRM ARRANGEMENTS FOR DRAINAGE SUMMIT

The drainage summit had been arranged for Tuesday 16th June at 7pm in the Council Chamber. Anglian Water, The Environment Agency, Witham Third Internal Drainage Board, LCC Highways and ELDC Drainage Team had all confirmed their attendance. Cllr Midgley and Cllr Pestell had compiled a list of outstanding issues and questions and it was proposed, seconded and RESOLVED that all the agencies would be sent this list and asked to prepare answers for the meeting. A pre-meeting had been suggested to take place the week before the drainage summit but it was felt that this was unnecessary.

5796 RECYCLING POINT AT BROADWAY CAR PARK

a. To consider relocating two of the recycling banks to Budgen's car park
 Budgens had sent a letter confirming that they would have room to locate 2 recycling units on their land. The Council discussed how best to split up and relocate the units at the current site on The Broadway car park. The idea of having glass recycling units in two locations was mentioned but concerns were raised about noise created by the banks due to the proximity to the houses in that area. It was proposed, seconded and RESOLVED that guidance would be sought from ELDC and reported back at the next meeting.

b. To allow a shoe recycling bank to be sited

It was proposed, seconded and RESOLVED to approve in principle but to confirm the location at a later date.

c. To resolve to contact ELDC about the glass recycling bank

It was proposed, seconded and RESOLVED to contact ELDC about businesses using the facility and also query the increased number of units.

5797 REPORTS FROM COMMITTEES / GROUPS

TWINNING COMMITTEE

The recent visit of the French families went well but they are still looking for more host families.

PLANNING COMMITTEE

The Parish Council received the minutes from the last meeting.

TREE GROUP

The Tree group has information about Japanese Knotweed if anyone wishes to read it. They are very concerned about it and feel that a photo should be placed in the village notice board to make people aware and an article on the website to make clear the dangers of it. The local shops, ELDC and LCC would be contacted about it and the Tree Group will come up with a statement to go in the local press. The Clerk was asked to enquire whether any posters are available from The Environment Agency and ELDC.

The Tree Group had also looked at the Beech Tree at the Cottage Museum which is to be felled and possibly used to replace the rustic tree trunk supports at the Mall Hotel which were taken down.

The Tree group had looked at the trees which the owners have requested to have felled at Fairmead Court and commented that they had trouble identifying all the trees, but the reason for them needing to be felled is the footprint of the property was sited too close to mature trees.

YOUTH CLUB MANAGEMENT

Cllr Robinson had spoken to Viv Cross at LCC about a meeting between the Youth Leaders and the Parish Council to see if the Council can offer them any support, although she was not keen at first she has agreed to have a meeting with the Parish Council and the Clerk will liaise with Cllr Robinson to arrange this when she returns from her holiday.

Concerns were raised about the lack of new activities and structure at the Youth Club and Cllr Robinson told the Council that she had become a voluntary youth leader and she made suggestions about activities that could take place. Swimming had started once a fortnight and the AGM would be taking place on 24th June with an open day event arranged for 12th July to raise funds which would be split between the Youth Club and 'Wish upon a Star'.

BRITAIN IN BLOOM

The group had met up on the previous Sunday with the guides. The baskets were now on their posts and the majority of the tubs were in place. The Youth Club will be getting involved as well and it is all looking good.

The Clerk was asked to contact Graham Keegan and the Guides to thank them for all their hard work.

CORONATION HALL

The table top sale went well and they have received an enquiry about holding a craft fayre. The AGM will be taking place on 17th June.

HERITAGE COMMITTEE

They had received a presentation on how to identify and survey buildings. The next meeting will be a practical meeting where they will start looking at buildings. The secretary of the committee had expressed his concern at their last meeting about what he should do next regarding the Spa Baths as he was fearful of doing something which would compromise the Council's decision. The Parish Council felt he would be safe to continue what he is currently doing.

VILLAGE DESIGN STATEMENT

A meeting would be set up with Kay Turton at ELDC to seek advice.

SPA BATHS

The Heritage group were currently amending their statement about the future of the Spa Baths and Cllr Hill would contact Charles Hughes about this.

The Clerk was asked to contact ELDC Planning enforcement and ask them if the Parish Council could be kept in the loop regarding the 215 notice placed on the Baths.

HORNCASTLE AREA COMMITTEE MEETING

The next meeting would be on 13th July at Horncastle College. The new Chair is Cllr Sandra Campbell-Wardman and the New vice Chair is Cllr Craig Leyland.

5798 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Cllr Harness had given Cllr Clarke information about the community grant scheme. He told the Council that the maggot season had started and he would be reporting it tomorrow but anyone who identified the smell from the maggot farm were asked to notify ELDC immediately.

5799 CORRESPONDENCE

a. Received since last meeting

The Council was informed that the following pieces of correspondence had been received and were available to view on request:

Sender	Description	Action
ELDC	Approval to remove 13 conifer trees at 6 Digby Villas, Victoria Avenue	Filed
ELDC	Approval to remove sycamore trees at Claremont, Tattershall Road	Filed
ELDC	Postponement of Standards sub-committee meeting on 19th May	
ELDC	European Parliamentary Election Poster	Displayed on Village Noticeboard
Steven Dunn Architects	Notification of their intention to erect a 617 squadron memorial in Royal Square	Council already aware. Filed
Clerks and Councils Direct Magazine	May 2009 Magazine	In foyer
NKDC	North Kesteven and City of Lincoln joint strategic Housing land availability Assessment final report now available	Inform Council
ELDC	Agenda for Standards Sub-Committee Meeting on 19th May	
Community Lincs	Rural Links Magazine	In foyer
ELDC	Full Planning Permission - 41 Kirkby Lane	Inform Council & File

ELDC	Full Planning Permission - Lavendar Cottage, 14 Horncastle Road	Inform Council & File
LCC	Public Transport Information Distribution Survey	Requested both electronic & paper versions of leaflets/booklets
Mrs Parry	Apologies for Annual Parish Meeting	Announced at APM
Mr P Rowlands	Apologies for Annual Parish Meeting	Announced at Meeting
Mr Grant	Letter reference road safety on Kirkby Lane	Mentioned at APM & contact Highways
Lloyds TSB Bank	Letter informing that online banking service is not available to Parish Councils	Ring up and enquire
ELDC	Agenda for Standards Sub Committee meeting on 22nd May	
TV Licensing	Checking that PC Office does not require a TV license	Clerk returned form to say that there is no TV at premises
ELDC	Candidate poster for forthcoming elections	Displayed on notice boards
ELDC Planning Enforcement	Informing PC that a section 215 Notice has been served on the Spa Baths	Owner has 2 months from 10th June to put things right. Filed
ELDC	Streaks Ahead have appealed against refused application to extend hairdressing salon	Filed
Community Lincs	Posters and list of entrants for the BKV competition	Displayed Posters
Land Registry Hull Office	Asking if Parish Council wishes to register the land it owns	Agenda item.
LCC	Results of Spa Road Traffic Survey & confirmation that Slow Rd markings will be painted before the end of June	Passed to Cllr Robinson to report at 2nd June meeting
CPRE Lincolnshire Branch	Spring Newsletter & explanation of who they are	In foyer
ELDC	Wish to locate a shoe recycling bank at recycling site in The Broadway car park	Agenda item
ELDC	Permission to carry out work to tree with TPO at 29 Little Oaks, St Leonards Close	Filed
ELDC	Full planning permission granted - 13 Cromwell Avenue	Filed
ELDC	Planning Application 32 Mill Lane	Planning Committee to comment
ELDC	Planning application - 11 Alexandra Road	Planning committee to comment
ELDC	Planning application – Landsdown, 28 Horncastle Road	Planning committee to comment
ELDC	Approval to vary a condition - Land Rear of Tredegar & Rivelyn, Tattershall Rd.	Filed
ELDC	Parish Council vacancy on Standards Committee	Inform Council
ELDC	Horncastle Area Committee Meeting - 13th July at 7pm at Horncastle College	Items for agenda to be received by 26th June
ELDC	Approval of applications to do work to trees with T.P.O's at land south of Kennilworth,	Filed
ELDC	Amendment to Bainland Planning Application	Agenda item
Mr Pickering	E-mails regarding Annual Parish Meeting	Circulated to all Cllrs.

b. To consider registering land which belongs to the Parish Council

The Clerk informed the Council that the cemetery deeds showed that it belonged to ELDC, but if the Parish Council wishes to apply for transfer of ownership ELDC would have no objections, as until the Clerk recently contacted them they were not aware they owned it.

It was proposed, seconded and RESOLVED to apply to ELDC for transfer of ownership of Kirkby Lane cemetery and register Chapman's Corner with the Land Registry.

5800 DATES AND TIMES OF NEXT MEETINGS

Jubilee Park Meeting – 9th June at 7.30pm

Planning Committee Meeting – 11th June at 6.30pm

Drainage Summit – Tuesday 16th June at 7pm

Parish Council Meeting – Tuesday 4th August

5801 ITEMS FOR THE NEXT AGENDA

Kirkby Lane footpath

Japanese Knotweed

Identify business/enterprise areas for the LDF

Jubilee Park

Drainage Summit feedback

Look at signage in village to see if adequate

Contents of mapboard

The Chair declared the meeting closed at 10.00pm.