

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 13 JANUARY 2009 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

**PRESENT**

Councillors: D Clarke (Chairman), P Franklin, A Midgley, E Mace, J Nelstrop, D Hill, N Storey, D Robinson and A Pestell

**IN ATTENDANCE**

A Bushell (Parish Clerk) and District Cllr C Leyland

**5636 CHAIRMAN'S REMARKS**

The Chair welcomed back Cllr Pestell and Cllr Storey. He told the Council that the order of the agenda had been altered to put planning applications nearer the bottom, but he explained that the order of the agenda could be adjusted at any meeting to move them back to the top if any members of the public had attended especially to hear the Council's decision on an application.

The Chair commented that the meeting with Mr Pateman and Mr Homer about the library service had gone well and they were very keen to work with Friends of the Library. They spoke about improving the mobile library provision and the need to promote the library more. The issue of shared accommodation had also been mentioned with the idea of LCC purchasing the building next to the library. The idea of having a coffee shop/café within the library was also expressed and the Chair asked if this could be something the Business Summit working group could investigate. LCC had recognised the need to update the profile of the village and put the library and village in context as this was previously incorrect and they were keen to have any issues fed back to them.

**5637 APOLOGIES WITH REASON GIVEN**

Reasons for absence were accepted from Cllr Pickavance and Cllr Baker. Cllr Saunders was absent. District Cllr Harness had also sent his apologies.

**5638 TO RECEIVE DECLARATIONS OF INTEREST**

Cllr Pestell declared a prejudicial interest in the planning application by Kier Homes relating to the Witham Road housing estate, as she is a resident of the estate. (Minute ref 5651)

**5639 NOTES OF THE MEETINGS HELD ON 2 AND 16 DECEMBER TO BE APPROVED AS THE MINUTES**

It was proposed, seconded and RESOLVED to accept the minutes as being a true record of the meetings.

**5640 CLERKS REPORT AND ACTIONS ARISING FROM THE MINUTES**

5629 The Clerk reported that a TPO had been placed on the London Plane Tree at 1 Spa Road.

5575 The Clerk was in the process of rearranging the meeting between FOJP, the Parish Council and Cllr Adam Grist and Mark Humphreys from ELDC. She was waiting for Cllr Grist to provide her with dates that he would be available.

#### **5641 PLANNING COMMITTEE**

##### **a) ALL INSIGNIFICANT PLANNING APPLICATIONS WILL BE DEALT WITH BY THE PLANNING COMMITTEE**

The Council agreed that there should be a clear set of rules adopted before proceeding with this. A set of rules would be drafted for consideration at the next meeting.

##### **b) TO DEFINE WHICH APPLICATIONS WILL BE DEALT WITH BY THE PLANNING COMMITTEE**

This would be covered in the rules, but it was agreed that any Cllr would be able to request that a plan should be considered by full Council.

##### **c) MEMBERSHIP OF THE PLANNING COMMITTEE**

The membership of the Planning Committee was reviewed and it was proposed, seconded and RESOLVED that the committee would remain the same - Cllr Clarke, Cllr Midgley, Cllr Hill, Cllr Pestell and Cllr Nelstrop.

#### **5642 REPORTS FROM COMMITTEES**

##### **HORNCASTLE AREA COMMITTEE MEETING**

The next meeting will take place on Monday 26<sup>th</sup> January and Cllr Clarke will be attending.

#### **SPA BATHS**

Cllr Hill had provided all Cllrs with a written report (See attached). He answered questions from Cllrs and explained that there needed to be a viable end use for the building. He agreed that he would ask ELDC what their aim was for the building and it was mentioned that the Heritage Committee would like to re-investigate getting the Spa Baths listed. Cllr Nelstrop expressed concern that if the building became listed it would discourage any commercial development.

The letter that had been received from the Heritage Committee asking the Council to adopt a policy statement was mentioned and it was agreed that Cllr Mace would report back to them and make them aware of what Cllr Hill is doing, and the Council would reply to their letter after they had received feedback from the meeting with ELDC.

Cllr Pestell said that the Council should push for action on Health and Safety grounds as the building keeps getting broken into and ELDC should be presenting the owner with a section 215 notice instructing him to make the building safe. The Clerk had spoken to an officer at ELDC before Christmas about securing the building, but was informed that they were having trouble locating the owners of the building, she agreed to contact them again to see if they had managed to progress any further.

#### **TREE GROUP**

Cllr Robinson reminded the Council of the Tree planting day taking place on Saturday 17<sup>th</sup> January at the Kier Show Home on the Viking Park Estate at 10am.

#### **CORONATION HALL**

Cllr Robinson told the Council that three more trustees were being co-opted. These were members of the key user groups which are the Youth Club, Short Mat Bowls Club and Dance Club.

They had not yet received a result from the Youth Club grant application. Cllr Robinson commented that all was going well with the hall.

#### VILLAGE DESIGN STATEMENT

No further progress had been made, but Cllr Hill and Cllr Storey hoped they would have something to report back at the next meeting.

#### FRIENDS OF JUBILEE PARK

District Cllr Leyland told the Council that there had not been a meeting since he last reported.

He told the Council about British Aerospace wanting to build a leisure facility at RAF Coningsby which would be available for the public to use as well as the RAF personnel and concerns had been raised that this might dilute the offer from ELDC. Cllr Adam Grist had more information about this and would be able to answer questions at the meeting which was to be arranged with him and the Friends of Jubilee Park.

Cllr Leyland reported that the Executive Board of ELDC had asked for a publicity and marketing plan for the Caravan Park season.

Cllr Midgley asked if ELDC would be looking at the problem with the plant not heating the water up to temperature in the swimming pool and Cllr Leyland agreed to take this question back to the District Council.

#### BUSINESS SUMMIT

Cllr Midgley read out the questionnaire that had been drafted to send out to the businesses in the community. She mentioned that an article would go in the next newsletter to gauge interest and they would judge the response generated by the questionnaires to see if it was worth forming a business summit working group consisting of business owners. Posters and a press release would also be done to try and generate interest.

#### **5643 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

District Cllr Leyland reported that in early February he would be doing a tour of this and the neighbouring ward with Mr Davy (a Strategic Director of ELDC), to show him all the spots that he was proud of and those that he had concerns about.

He said that he was pleased to hear about all the good work of the Friends of the library group.

He told the Council that the fence panels had been removed at 8 Tor-o-Moor Gardens.

#### **5644 TO REVIEW PARISH PLAN ACTION PLAN**

The Chair projected the Parish Plan Action Plan onto the wall so that all Councillors could see it. There was not enough time at the meeting for the Council to consider every action on the plan, but the Chair outlined certain items which indicated that no action had been carried out to them, he explained that this could be because the website had not been updated with the information, or that the item was not relevant anymore or that in fact the item had not been progressed since 2005. The dates on the action plan were also out of date and it was commented that the items should not only indicate that progress has been made it should state what it is.

It was proposed, seconded and RESOLVED that a working group would be formed consisting of Cllr Midgley, Cllr Pestell and Cllr Storey would assist as he had updated the plan in the past; and they would review each item on the action plan and formally record what progress had been made. Progress on updating the plan would be reported to the Council at the next meeting.

#### **5645 TO AGREE AND APPROVE 2009/10 BUDGET**

The budget was projected on the wall for all the Council to view. Cllr Clarke explained the budget in detail and highlighted any items which had not been included in previous years budgets, he spoke about the Section 137 budget and highlighted that it had all not yet been allocated. The Finance Group answered questions from other Councillors. The Council considered the amount of money that would be carried over to next year and the amount that should be kept in reserve and it was proposed, seconded and RESOLVED to adopt the budget (attached).

#### **5646 TO SET THE PRECEPT FOR 2009/10**

It was proposed, seconded and RESOLVED to keep the precept amount the same as the previous year. The precept was set as £39,500.

#### **5647 ARRANGEMENTS FOR PARISH COUNCIL SURGERIES**

Cllr Clarke informed the Council that the library was happy for the surgeries to be held there. The Council considered what other Councils did during their surgeries and it was proposed, seconded and RESOLVED that there would be a book for the Councillors to record ideas/comments from parishioners and get them to countersign. There would be a press release and posters displayed around the village to make villagers aware; and on the day there would be a board outside the library to remind people that the surgery was taking place. District Cllrs, the County Cllr and the local PCSO would also be invited to attend at later sessions once a routine had been established.

#### **5648 TO CONSIDER REVIEWING REGULATIONS FOR THE MAINTENANCE OF GRAVES IN THE CEMETERY**

A request had been received for a grave stone which was outside the current rules and regulations for the cemetery and it was felt that there was a need to look at the rules as they had not been reviewed for a long time. Cllr Mace agreed to review the rules and regulations with the Clerk and get them approved by the Council at the next meeting. The Finance Group would be reviewing the burial fees. The Clerk would explain to the person who requested the headstone what was happening.

#### **5649 REPORT ON REPLACING / THE NEED FOR EXTRA LITTER BINS IN THE VILLAGE**

Cllr Mace and Cllr Pickavance had produced a report on litter bins and a copy had been given to each Cllr. Cllr Mace told the Council that a few bins had been missed off the report and a proper recording system was needed to record what bins there are and what state they are in, so that it would be easier to know where to start when rolling out new bins. The types of bins were discussed and it was agreed that information should be sought from ELDC on the types of bins they would empty and also if there was any criteria for where new bins could be located before making any decisions.

## **5650 COUNCIL TRAINING REQUIREMENTS**

The Council decided to sign up to the LALC training scheme next year.

The Clerk had contacted LALC about arranging some training on the LDF and they had arranged a training session with East Midland Planning Aid on Tuesday 31<sup>st</sup> March. The Clerk was trying to book a venue in the village for the training, but was not having much luck as Coronation Hall and St Peters Hall were unavailable. It was suggested that the Clerk should try the Catholic Hall or St Hugh's School.

## **5651 PLANNING APPLICATIONS**

- S/215/03511/08 – 22 Arnhem Way: P.P. Rear extension to existing bungalow to provide a garden room, cloak room, lobby and w.c. It was proposed, seconded and RESOLVED to support this application.

*Cllr Hill declared a personal interest as he knew the owner of 21 Turnberry Drive*

- S/215/03561/08 – 21 Turnberry Drive: P.P. Retention of extension to existing dwelling to provide a sun room. It was proposed, seconded and RESOLVED to support this application.

*Cllr Pestell had provided all councilors with a copy of the letter that she had personally sent to ELDC, she briefly addressed the Council with her concerns and repeated her declaration of interest before leaving the Council Chamber*

- S/215/01565/08 – Modification of Planning obligation relating to section 106 agreement that states that no more than 330 dwellings in total shall be erected, to allow no more than 343 dwellings – Land to the North of Witham Road.

Cllr Midgley provided the Council with the history of the site, Cllr Clarke explained that planning policy had changed to allow greater density which was why the 106 agreement was allowed to be amended. The decision by ELDC to allow the extra 13 properties to be built had been made in line with planning policy. It was commented that the Parish Council should have been consulted more on this and that ELDC could have handled the situation better.

It was proposed, seconded and RESOLVED to reply to the application stating that the Council felt that the situation had not been properly explained to the residents who purchased homes on the condition that only 330 properties would be built. The time given for residents to respond had been inadequate and the situation could have been handled better.

- S/215/03452/08 – The National Golf Centre: P.P. Erection of a building to provide toilets, a kitchen and a covered outdoor seating area. It was proposed, seconded and RESOLVED to support this application.
- S/215/03654/08 – 59 Woodland Drive: P.P. Extension to existing dwelling to provide a conservatory on the site of an existing conservatory, which is to be removed. It was proposed, seconded and RESOLVED to support this application.
- S/215/03479/08 – 41 Kirkby Lane: P.P. Extensions and alterations to existing dwelling to provide an additional first floor bedroom and en suite. It was proposed, seconded and RESOLVED to support this application.

## **5652 CORRESPONDENCE**

- a) The Council was made aware of the following correspondence that had been received since the last meeting:
- Letter from Woodhall Spa Heritage Committee asking the Parish Council to adopt a policy statement on Spa Baths.
  - ELDC: Asking Parish Council to refuse/recommend street collection in 2009. (British Legion Poppy Appeal – 24/10/09 – 07/11/09 and Marie Curie Cancer Care – 07/03/09) – *The Council agreed to recommend the permit for these street collections.*
  - ELDC: The Conditions of the Section 215 Notice served on 8 Tor O Moor Gardens has been complied with
  - ELDC: Invitation to Comment on Draft Landscape Character Assessment as part of the evidence base for the LDF and as a material consideration when considering planning applications – *The Clerk will e-mail the website link to Cllrs and circulate the hard copy to those who requested it.*
  - LCC: East Lindsey Community Safety Partnership public awareness event being held at Spilsby Centre of Excellence on Thursday 22<sup>nd</sup> January from 3pm – 7pm. *There was no interest shown in attending this event.*
  - Full planning permission granted to Southmead, 7 St Leonards Avenue and Brackenwood Cottage, Monument Road
  - East Lindsey Citizen Advice Bureau thank you letter for £600 donation which the Parish Council sent them
  - ELDC: The planning application for land adjacent to 56 Turnberry Drive has gone to appeal. The appeal is to be decided on the basis of an exchange of written statements by the parties and a site visit by the Planning Inspector.
  - Clerks and Councils Direct Magazine
  - E-mail from Linx Homes asking for the Parish Council to assist them in advertising the affordable homes (shared ownership flats) built on Witham Road. *They are sending short article to go in newsletter and should also go on website.*
  - An e-mail from a student asking for help with Affordable housing dissertation questionnaire seeking views on Parish Council's experiences of working with rural housing enablers. *Cllr Midgley offered to respond to this request.*
  - NALC: Asking Parish Councils if they would like to have their Quality Status Portfolio returned to them or it will be destroyed after 31<sup>st</sup> March. Postage cost will have to be paid by Parish Council. *The Council agreed to get the portfolio returned to them.*
  - Sponsorship forms for Lincolnshire Police bike ride to raise money for L.I.V.E.S

- LCC Good Life Guide. *Copies given to each Cllr*

**b) ELDC INTERIM HOUSING POLICY**

Although all councilors had viewed the document the Council did not have the response form at the meeting to complete. However after discussing it, it was agreed that nobody had any adverse comments to make on this document.

**5653 FINANCES**

a) It was proposed, seconded and RESOLVED to approve the following retrospective payments: £200.85 (Witham Trading – equipment for Xmas lights); £310.50 (Ecofurn – bench); £1000 (Cottage Museum Grant)

b) It was proposed, seconded and RESOLVED that the following accounts be paid: £370 (MT Gosling builders – bench); £74.75 (Skip Hire Xmas fayre); £74.94 (E-on Office electricity); £54.37 (E-on Royal Square electricity); £1134.05 (Anglian Water); £13 (Mrs Johnson)

**5654 DATES AND TIMES OF NEXT MEETINGS**

- Horncastle Area Committee Meeting: Monday 26 January at 7pm at Horncastle College
- Parish Council Meeting: Tuesday 3 February at 7.15pm
- Parish Council Planning Committee Meeting: Tuesday 17 Feb at 7.30pm

**5655 ITEMS FOR THE NEXT AGENDA**

- To discuss Councils position for the way forward with Spa Baths
- To report Action plan progress
- To look at suggested places to install/replace litter bins
- Newsletter approval
- Jubilee Park
- To consider and approve rules for planning committee

The Chair declared the meeting closed at 9.50pm.