

NOTES

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 07 OCTOBER 2008 AT 7.30 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE

PRESENT

Councillors: D Clarke (Chairman), D Robinson, P Franklin, A Midgley, E Mace, G Baker, J Nelstrop, D Hill, W Saunders

5539 ELECTION OF NEW CHAIRMAN AND SIGNING OF DECLARATION OF ACCEPTANCE TO OFFICE FORM

It was proposed, seconded and RESOLVED that Cllr Clarke be elected as Chair. Cllr Clarke signed the Declaration of Office form which was witnessed by the Clerk.

5540 ELECTION OF VICE CHAIR

It was proposed, seconded and RESOLVED that Cllr Mace be elected as Vice Chair.

5541 TO RECEIVE APOLOGIES FOR ABSENCE

Reasons for absence were accepted from Cllr Pickavance, Cllr Pestell and Cllr Storey

5542 TO RECEIVE DECLARATIONS OF INTEREST

There were none at this stage of the meeting

5543 NOTES OF THE MEETINGS HELD ON 9 AND 23 SEPTEMBER TO BE APPROVED AS THE MINUTES

An alteration was made to minute reference 5518 to alter the wording of the Heritage Committee report, and the report for the Twinning Committee was altered to '20 year' anniversary not 25 years. Subject to these changes, it was proposed, seconded and RESOLVED to accept the minutes as being a true record of the meeting.

5544 CLERKS REPORT AND ACTIONS ARISING FROM THE MINUTES

5491 The Clerk asked the Car Parking working group if they could get together after the meeting to arrange a date for their meeting so that the issue of car parking could go on the agenda for the next meeting.

5527 (c) The verge signs at Stixwould Road were being removed this week by ELDC, as requested.

The Clerk had received the order form from the British Legion for the Poppy day wreaths and checked that the Council wished to order the usual wreaths and she double checked what they were.

The Clerk told the Council that she had received the outcome of 3 planning applications from ELDC and the decisions were available for any Councillor to read after the meeting if they wished.

5545 PLANNING APPLICATIONS

- S/141/026664/08 – 126 Horncastle Road, Roughton Moor. It was proposed, seconded and RESOLVED to support this application on the condition that the neighbours had been consulted on the plans.
- Removal of 3 sycamore trees at Lindsey House, Alverston Avenue. It was proposed, seconded and RESOLVED to support this application.
- Proposed work to trees at The Oaks, The Broadway. It was proposed, seconded and RESOLVED to support this application.

5546 TO RECEIVE REPORTS:

FRIENDS OF THE LIBRARY

Cllr Clarke reported that the library staff are opening on a Wednesday so that the children from St Andrews School can go in and use the facility. They are looking at extending this to cover more year groups in the school. The library group AGM will be taking place on 9th October at the Parish Council Offices and 3 members of the library service will be attending.

YOUTH CLUB MANAGEMENT COMMITTEE

Cllr Robinson reported that the general running of the Youth Club will remain as it is when the trustees take over Coronation Hall. Subscriptions are starting to be paid and more equipment will be purchased once the alarm has been installed and this will hopefully bring in more membership. They have put in a grant application to refurbish the kitchen at Coronation Hall.

TREE GROUP

Sad news was given to the Council by Cllr Saunders. One of the members of the group had recently passed away. The Council send their condolences to Jan Wrebel's family.

FINANCE GROUP

Cllr Clarke reported on the following issues that had been discussed at their last meeting:

-Parish Council Office: New Linx Housing Trust own the building and lease it to ELDC on a 125 year lease who grant the PC use of the ground floor under historic user rights. The PC are responsible for rates, utilities and internal decoration. The dry rot problem is not the responsibility of the PC.

New Linx Housing Trust are looking to sell the property but recognise the lease that exists with ELDC. Repairs to the floor are dependant on the way forward.

New Linx Housing Trust agreed to assist the PC in addressing Anglian Water on the leak issue as they have had some experience in similar incidences.

-Cemetery: The Clerk will investigate how to provide holiday/emergency cover of the administration – a nominated Councillor will be invited to become familiar supported by someone from an adjoining area.

Revision of the burial charges to be levied is on hold until the actual costs for digging a grave have been identified. The Clerk will pursue this.

-Clerks pension: The Clerk made a request to join a local government pension scheme. The group agreed in principle to the request – the cost to the Council would equate to 19% of existing salary. A formal request to the Council is waiting some further information.

-Royal Square Electricity Bill: A new padlock has been put on the meter. Readings confirmed that the meter was still clocking over so the Council are being charged. The group understood that this meter was put in when revised electricity supply for the Christmas lights was installed and so no other electricity use should be present. Cllr Robinson added to this by telling the Council that she had looked at the meter box with a qualified electrician and there were two consumer boxes which suggested that the Council were paying the electricity for the newly installed lights in Royal Square. She suggested that the Clerk contact Technical Services at ELDC to ask them. The Clerk would report her finding to the Finance Group, so that they could investigate further.

-Replacement of bench on Tor–O-Moor Road: The bench has been vandalised. It is not repairable so a replacement is necessary. The insurance excess is £250. The group resolved to investigate the purchase of a new bench from PC funds up to the limit of £350. Over that figure an insurance claim would be submitted. The Clerk is arranging for the disposal of the ruined bench.

-Grant Requests: A request had been received from Coronation Hall. Two members of the finance group could not recommend a decision due to personal interests. It was decided that Cllr Franklin and Cllr Midgley would look over the application and come back to the Council at the next meeting with a proposal.

CORONATION HALL

It is very close to getting the Trustee document signed they will take possession and also take over the finances from 1st November and from that date the Hall will be the responsibility of the Trust. They are looking for and encouraging new lettings as well as re-furnishing it to make it a first class venue for many activities to take place. The official opening event will take place on 3rd November.

BRITAIN IN BLOOM

ELDC are very interested in a 3 year programme to do something with Royal Square. They are very keen to give it a face lift.

FRIENDS OF JUBILEE PARK

They are still in the tendering process for refurbishing the changing rooms. District Cllr Leyland asked the Clerk to write a letter to Cllr Adam Grist to express the support of the Parish Council for a stainless steel liner. It was agreed that the Council would invite the ELDC officials to the November Council meeting to get their feedback and the end of season review.

DISTRICT COUNCILLORS

ELD Councillor Harness expressed his disappointment that only 3 parish councils out of 40 were represented at the last Area Committee Meeting. He acknowledged that there were not always items on the agenda that affected many councils and suggested that a cluster group may be a better option for Woodhall Spa. He spoke of the Funk Bus, which was a facility which was driving around the district and stopping at towns and villages to bring activities to young people. He mentioned that Woodhall Spa was not one of the destinations that it visited and suggested that this could be an issue to raise at the next Area Meeting which would be taking place on 26th January at Horncastle.

The First Contact project was mentioned as a great project and information about and an application form were in this months edition of the East Lindsey Messenger Magazine.

There would be a Community Cabinet Meeting on 31st October and results of the meeting would be passed to District Cllr Leyland.

5547 TO AGREE REPRESENTATIVES ON COMMITTEES

It was proposed, seconded and RESOLVED that representatives on committees would be as follows:

| | |
|--------------------------|--|
| PLANNING COMMITTEE | Cllr Clarke, Cllr Hill, Cllr Nelstrop, Cllr Pestell and Cllr Midgley |
| TREE COMMITTEE | Cllr Robinson and Cllr Saunders |
| FINANCE GROUP | Cllr Clarke, Cllr Hill and Cllr Franklin |
| VILLAGE DESIGN STATEMENT | Cllr Storey and Cllr Hill |
| YOUTH CLUB MANAGEMENT | Cllr Robinson |
| HERITAGE COMMITTEE | Cllr Storey, Cllr Mace |
| TWINNING ASSOCIATION | Cllr Baker |
| FRIENDS OF JUBILEE PARK | Cllr Storey |
| BRITAIN IN BLOOM | |
| CORONATION HALL | Cllr Robinson and Cllr Hill |
| FRIENDS OF THE LIBRARY | Cllr Clarke |

Cllr Pickavance would be asked if she would be willing to be the representative on the Britain in Bloom committee.

5548 KIRKBY LANE CEMETERY

It was proposed, seconded and RESOLVED that the Parish Council would take over the responsibility for the administration of the cemetery and due to the extra work that this would involve, it was proposed, seconded and RESOLVED to extend the Clerks contract to an extra 3 hours per month.

The Council then discussed the issue with the rabbits in the cemetery and following a recommendation by the Finance Group it was proposed, seconded and RESOLVED to accept the Pestforce quotation of £550 per year for two years to provide a service to control the pest population in the cemetery. The Council decided that this contract would serve the immediate need for something to be done, but the cost of rabbit proof fencing would certainly have to be investigated in the future.

5549 TO RESPOND TO EAST MIDLAND REGIONAL PLAN – SECRETARY OF STATE PROPOSED CHANGES CONSULTATION

It was proposed, seconded and RESOLVED that all comments would be sent to the Clerk by Thursday 16th October and she would collate the comments and provide a collected response.

5550 TO AGREE A PARISH COUNCIL POSITION RELATING TO SPA BATHS

The Council discussed a need for a policy statement to make its position on Spa Baths clear as well as the need for ELDC to put pressure on the owners to spend money on the building to make it safe.

It was proposed, seconded and RESOLVED to appoint a councillor to be the Councils representative/co-ordinator on this subject. Cllr Hill was chosen as he had past knowledge and expertise. He will work with the Heritage Committee to try and move forward with this matter and report back to the Council.

5551 TO AGREE A PROCEDURE FOR GENERATING A POLICY ON CARAVAN SITES

It was proposed, seconded and RESOLVED to generate a policy on caravan sites and it was felt that a policy was necessary before making a decision on the recent application. The policy would be incorporated within the Local Development Framework and would set a framework to judge planning applications against. A small working group would be set up consisting of Cllr Midgley, Cllr Saunders, Cllr Baker and Cllr Hill. They would generate a policy and circulate it so that everyone had a chance to see it before the next meeting, it would then be adopted at the meeting on 21st October.

5552 CONTENTS, PRINTING AND DISTRIBUTION OF NEWSLETTER

Cllr Midgley had provided everyone with the second draft of the newsletter. Any other articles were to be submitted to Cllr Midgley and distribution would continue as normal. The Clerk would contact Alex Lee who had approached the Council about producing a village magazine and including the Councils newsletter within it at no cost to the Council to see if he still intended to do this and get more information from him. Concerns were raised about this, although it was agreed that a whole village magazine was a good idea as it would keep everyone up to date with all the events/activities that went on in the village.

5553 TO ACCEPT A QUOTATION TO RESTORE THE FOUR VILLAGE SIGNS

It was proposed, seconded and unanimously RESOLVED to accept the quotation from Edmond Czykowski and Sons to restore the village signs at a cost of £1,360.

5554 TO FORM A WORKING GROUP FOR BUSINESS IMPROVEMENT SUMMIT

Cllr Midgley summarised what the original proposal was all about and suggested that interest to hold a business summit could be sought through an article in the next newsletter. It was proposed, seconded and RESOLVED that Cllr Midgley, Cllr Nelstrop and Cllr Mace would work together and draft a questionnaire for businesses to fill in.

Cllr Saunders left the meeting at 9pm.

5555 NEW WORKING PRACTICES / PROCEDURES

Each councillor was given a copy of the proposal to read and make comments to the Clerk so that the document could be amended if necessary and go on the 4th November Agenda to be adopted.

5556 CORRESPONDENCE

The Clerk told the Council that the following items had been received:

LCC – Invitation to official handing over of newly refurbished Coronation Hall – Monday 3rd November at 6pm

LCC Highways – Patching work being carried out on Green Lane: Monday 03/11/08 to Monday 01/12/08

ELDC – Survey of Parish Community Facilities to be completed and returned by 31/10/08.

British Legion – Order form for wreath for this years remembrance day.

5557 TO COMPLETE ‘BIG COUNTY, BIG SKIES, BIG FUTURE’ SURVEY

It was proposed, seconded and RESOLVED that Councillors would complete the survey from the view of the Parish Council and not their individual view and let the Clerk have their completed surveys, so that she could collate the information and fill in the survey and return it by 17th October deadline.

5558 PAYMENT OF ACCOUNTS

It was proposed, seconded and RESOLVED that the following accounts be paid:

£180 (M Hare); £13 (Mrs Johnson); £48.62 (E-on); £750 (Rotary Club grant); £7.00 (J Nelstrop – gloves); £5.99 (D Robinson, padlock for electricity box in Royal Square)

The Chair closed the meeting at 9.10pm.