

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 15
JULY 2008 AT 7.00 PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

PRESENT

Councillors: A Pestell (Chairman), D Clarke, D Robinson, P Franklin, E Mace, D Hill, N Storey

5498 TO RECEIVE APOLOGIES

Reasons for absence were accepted from Cllr Nelstrop, Cllr Midgley and Cllr Baker.

5499 TO RECEIVE DECLARATIONS OF INTEREST

There were none at this stage of the meeting.

5500 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 JULY

These were accepted as being a true record of the meeting and signed by the Chair.

5501 CLERK'S REPORT AND ACTIONS ARISING FROM THE MINUTES

5492 The Clerk told the Council that the dog warden had already arranged a microchipping event in the village that would be taking place on Tuesday 29th July at 11-1pm at the Police Station.

5490 The Clerk had contacted Bryan Parker who is the Compliance and Records Manager at ELDC and arranged for him and Adrian Wilkinson from Lincolnshire Archives to visit the Council Office at 2pm on Tuesday 29th July to have a look through the Urban District Council documents in the small office. They would then produce a list of any documents that they would like to be archived at Lincoln. Sorting of the small office had already begun, but a skip was required and the Clerk asked permission from the Council to hire one and this was approved.

5502 TO DISCUSS KIRKBY LANE AND ACTION ANY MATTERS ARISING FROM ELDC PRESENTATION.

The Chairman welcomed Claire Anderson-Smith and Ian Robson from ELDC and thanked them for attending the meeting. They outlined what would be involved if the Council were to take on the administration of the cemetery due to the re-location of the ELDC office in Horncastle. They felt it would be very difficult to provide this service in the new temporary location and due to the lady who currently carries out the administration retiring in the near future they asked if the Parish Council would consider taking this service back. The Council wanted to know approximately how many burials took place each year and a figure for the last 5 years, the number of plots that were available and the number that were pre-booked; and how much the administration costs

from ELDC would reduce by if the Council carried out this service themselves. The guest speakers did not have these figures to hand but promised to get them to the council by the end of the following week. The Council were given a graph to show the time spent on this task in the last 6 months, a list of the burial charges and a summary of what this role involved.

It was proposed, seconded and RESOLVED that all the facts and figures would be considered by the Finance Group who would meet, discuss and come up with a recommendation for the Council to consider at the meeting on 9th September.

5503 PLANNING APPLICATIONS

S/215/02003/08 P.P extensions and alterations to existing dwelling which are currently under construction to provide a ground floor living room, a conservatory and a bedroom extension to provide a pitched roof over existing flat roof – 24 Arnhem Way. It was proposed, seconded and RESOLVED to support this application.

S/215/01943/08 P.P erection of a double garage with first floor studio over – The Lodge, 2 Stixwould Road. It was proposed, seconded and RESOLVED to support this application on the condition that it didn't become a separate dwelling with full time occupancy and also mention that concerns were raised about the nearby Oak tree.

Proposed work to 17 Cromwell Avenue which is within the Woodhall Spa conservation area. It was proposed, seconded and RESOLVED to support this application.

S/215/00867/08 Outline erection of dwellings with access to be considered – Land south of 193 Witham Road. It was proposed, seconded and RESOLVED to re-submit the objections made against application reference S/215/02695/07 for the same location in March 2008. These were as follows:

- Problems with sewage currently experienced in this part of Woodhall Spa
- Noise pollution from the sub station
- Soil pollution
- Dangerous access at the foot of the bridge
- Parking problems
- No apparent provision for flooding
- No proven need for more housing in the village at present

5504 TO CONTACT ELDC ABOUT THE CLOSURE OF THE CARAVAN SITE AT JUBILEE PARK

It was proposed, seconded and RESOLVED to approve the letter sent to Mark Humphreys at ELDC expressing the concerns of the local businesses and residents about the closure of the caravan park.

5505 CAR PARKING ARRANGEMENTS BEHIND BROADWAY SHOPS

Cllr Hill outlined the reason for this item being on the agenda. The Council discussed the two options that had been suggested by ELDC for altering the car park. Option 1 involved charging people to park and it was felt that this may penalise people going to work if they had to pay and also encourage people who don't want to pay to park elsewhere causing further parking issues. It was felt that a more comprehensive traffic survey of parking arrangements was needed as well as consulting with the local community to assess how they felt on the issue of paying to park in the village.

It was proposed, seconded and RESOLVED to form a small working group consisting of Cllr Hill, Cllr Clarke, Cllr Robinson and Cllr Mace as well as advertising the meeting so others can attend if they wish and the ELDC Cllrs asked if they could be made aware of the time and date of the traffic group meeting to enable them to attend if they wished. This item would also be put forward to be discussed at the proposed Business Improvement Summit (minute ref: 5507) and would be put on Octobers Council meeting agenda to discuss the ideas resulting from the working group meeting.

5506 TO APPROVE A BUDGET OF £1,500 TO BE SPENT ON ELECTRONIC EQUIPMENT IN COUNCIL OFFICE

It was proposed, seconded and RESOLVED approve a budget of £1,500 for any equipment needed for the office not just electronic.

5507 TO APPROVE TO HOLD A BUSINESS IMPROVEMENT SUMMIT

The Chairman outlined the reason for the proposed summit which came from an e-mail from Community Lincs asking to assist Parish Councils that have a Parish Plan to achieve their economic objectives.

It was proposed, seconded and RESOLVED to work with Community Lincs and encourage local businesses to participate in a Business Improvement Summit. Once confirmation had been received that Community Lincs had secured funding for this project it would be discussed again at a future meeting to make arrangements.

5508 TO RESOLVE TO ADD THE PLANTERS TO THE INSURANCE POLICY AT A COST OF £25 AND APPROVE PAYMENT OF THIS AMOUNT

It was proposed, seconded and RESOLVED that payment be made to Came and Company to add the planters to the insurance policy.

5509 a) PAYMENTS OF ACCOUNTS

It was proposed, seconded and RESOLVED that the following be paid:

E-ON £42.24: Cupits £15.00 (photocopying) £92.50 (Newsletter): Mrs Johnson £15.00:
A Bushell £593.57 (July's Wages to be paid in August): HM Revenue & Customs
£102.74 (Tax & N.I.C for July to be paid in August)

**b) TO APPROVE RETROSPECTIVE PAYMENT OF £18.49 TO REIMBURSE
MRS P FRANKLIN FOR BUYING NEW CURTAIN RAIL FOR THE COUNCIL
CHAMBER**

It was proposed, seconded and RESOLVED to approve this payment.

**5510 a) TO COMPLETE THE HOW TO KEEP YOUR RESIDENTS INFORMED
QUESTIONNAIRE FROM ELDC**

It was proposed, seconded and RESOLVED to return the form that had been completed
by Cllr Clarke to ELDC.

b) ANY URGENT CORRESPONDENCE

ELDC: Notification of withdrawn planning application – Bainland Country Park

ELDC: Notification of withdrawn planning application – Petwood Hotel Ltd.

The Planning Inspectorate: Dismissed appeal Land behind Brookside, Tattershall Road –
10 dwellings

ELDC: Notification of planning appeal by E Skinns, Witham Road – 8 dwellings (*date of
appeal to be confirmed*)

Environment Agency: River Witham Flood Management Plan Draft Consultation – The
Clerk would request a further 5 copies of the document and circulate them and she would
also send the document electronically and ask for Cllrs individual comments to try and
submit by the 1st August deadline.

The Chair closed the meeting at 8.20pm.