

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 3
JUNE 2008 AT 7.15PM IN THE COUNCIL CHAMBER STANHOPE AVENUE**

PRESENT

Councillors: A Pestell (Chairman), D Clarke, G Baker, D Robinson, N Storey, J Nelstrop, D Hill, P Franklin, A Midgley

5456 TO RECEIVE APOLOGIES

Reasons for absence were accepted from Cllr Mace

5457 TO RECEIVE DECLARATIONS OF INTEREST

There were none at this stage of the meeting.

**5458 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 20 MAY
2008**

It was proposed, seconded and RESOLVED that the minutes be signed as a true record of the meeting. The Chair signed the minutes.

5459 CLERK'S REPORT AND ACTIONS ARISING FROM THE MINUTES

5436 Request to have the flag pole in Royal Square professionally cleaned: The Clerk had sought advice from the flag pole manufacturers on how to maintain the flag and also spoken to Gerald Cox who had requested that the pole be cleaned. He told the Clerk that it just needed a good scrub with Jayes fluid to remove the green staining caused by the nearby trees. However Cllr Robinson commented that the pole looked much cleaner than it had done a couple of weeks ago and the green on the pole was no longer there. It was agreed that the condition of the flag pole would be checked and put onto the next agenda if it still required cleaning.

5460 PLANNING APPLICATIONS

S/215/01232/08 P.P. Rear extension and alterations to existing bungalow to provide a kitchen and study – 176 Witham Road. It was proposed, seconded and RESOLVED to support the application.

S215/01527/08 P.P. Rear single storey extension and alteration to existing dwelling to provide an en-larged kitchen – Woodbine Villa, The Broadway. It was proposed, seconded and RESOLVED to support the application on condition that the tiles and bricks that were used were in keeping with the conservation area.

**5461 TO APPOINT REPRESENTATIVES TO TAKE CLLR ROY'S PLACE ON
OUTSIDE BODIES/COMMITTEES**

No representatives were appointed to take Cllr Roy's place. It was agreed that any new councillors would be encouraged to join these committees.

5462 PROPOSED TRUST DEED FOR CORONATION HALL

It was proposed, seconded and RESOLVED to accept the proposed deed.

5463 TO RESPOND TO THE DOCUMENT: FUTURE OF SERVICES AT LOUTH HOSPITAL

It was proposed, seconded and RESOLVED to respond to the document with the comments/suggestions made at the meeting on 20 May when this item was also discussed.

5464 TO RECEIVE REPORTS

The following reports were received:

PARISH PLAN / LIBRARY

Cllr Clarke reported that they are forming a friends of the library working group which will work under and report back to the Parish Council. The constitution is to be adopted at the next Parish Council Meeting.

No responses have been received from the letters sent to LCC and MP's three weeks ago. It is their intention to ask for answers under the Freedom of Information Act if none are received. The council approved for Cllr Clarke to e-mail LCC to put pressure on them to allocate the extra 2 hours at a time that best suits the needs of the community.

TREE GROUP

An application had been received to fell a Scotch Pine tree at 3 Cromwell Avenue. Due to the reason stated for felling the tree the council would oppose this application.

Cllr Robinson reported that lights wrapped around Redwood trees at the Kinema were cutting into the trees and as the lights did not get used it was agreed that the Clerk would send a letter to Mr Green asking him to remove the bands from the trees.

Cllr Robinson asked if Highways could be contacted to remove branches from the tree overhanging the road behind Robert Bells causing a safety issue. The Chair would give the Clerk the information that she had about this.

FRIENDS OF JUBILEE PARK

District Councillor Leyland reported that an executive board meeting to confirm the money being allocated to Jubilee Park would be taking place on 17th June. He would let the Council know the results of this meeting.

CORONATION HALL

Cllr Hill reported that work to the hall is due to be completed in the latter part of June and the Trust Deed would be submitted to the Charity Committee as the final document and as soon as it is in place the committee will be ready to take over the running of the hall.

5465 TO RESOLVE TO CHANGE THE AGENDA ITEM TO READ ‘ MATTERS ARISING FROM REPORTS SUBMITTED BY COMMITTEES’

Concerns were raised about this change. It was proposed, seconded and RESOLVED to keep the situation as it is, but for representatives from Committees to inform the Clerk if any long/important matters need reporting at the meeting. It was agreed to keep an eye on the situation and review it again if the amount of time taken on the ‘receive reports from committees’ agenda item gets out of hand.

5466 TO RESOLVE TO ALLOW CHAIRMAN AND VICE CHAIR TO REVIEW ANY NEW WORKING PRACTICES BY PARISH CLERK

It was proposed, seconded and RESOLVED to allow the Chairman and Vice Chair to agree any new working practices by the Clerk and Council and bring back to the Council for them to approve any controversial or important changes.

5467 TO APPROVE THE SET UP OF ANSWER MACHINE ON PARISH COUNCIL OFFICE TELEPHONE NUMBER

It was proposed, seconded and RESOLVED to approve the answer phone service which can be remotely accessed by the Clerk.

5468 CHRISTMAS LIGHTS

Cllr Robinson outlined the ideas for the Christmas light displays in the village, but at present did not have any prices. The Chair asked Cllr Robinson to get prices and a proposal ready for the Council to consider at next month’s meeting.

5469 CROW PROBLEMS ON STIXWOULD ROAD AND WITHAM ROAD

Cllr Robinson explained to the Council the problems that the crows were causing, but if the Council wanted to reduce the number of birds in this area they would need to apply for a licence from ‘Natural England’ to shoot them. The main problem was the slippery pavements due to the amount of bird waste and this had become a health and safety issue. The Chair asked District Councillor Leyland to ask the District Council about the frequency that the street sweeper should visit the village and which areas of the village it should cover and report back at the next Parish Council meeting.

5470 CORRESPONDENCE

LCC: Free Trees for Parishes Scheme, this was passed to Cllr Robinson

ELDC: Public Inquiry to determine the planning appeal – land rear of 154 Horncastle Road, Roughton Moor, Lincolnshire to be held at Horncastle Town Hall, 8 July 2008 at 10.00am.

Woodhall Spa Show Committee thank you letter

5471 FINANCIAL MATTERS:

a) PAYMENT OF ACCOUNTS

It was proposed, seconded and RESOLVED that the following accounts be paid:

Mr Hare £220 (Grass cutting): Cricket Club £2000 (Grant for cover): Clerk's Salary £725.04 (Wendy and Amanda for May): HM Revenue and Customs £204.98: Peter Jackson Kitchens £1621.50 (oak frame and display case)

b) TO ADOPT NEW FINANCIAL REGULATIONS

It was proposed, seconded and RESOLVED to adopt the new financial regulations.

c) REPORT FROM FINANCE GROUP REGARDING GRANT APPLICATIONS

The Council listened to the report from the Finance Group and it was proposed, seconded and RESOLVED to accept the following recommendations:

- Woodhall Spa Short Mat Bowls – provide them with 25% of what they requested (£1,113.90), but do not release the funds until they have secured the full amount of money that they need to start up the club and stipulate the conditions that 75% of the members should be from Woodhall Spa and should consist of young people and ask them to report back in 12 months to confirm this.

- Britain in Bloom, buy planters and a water bowser so that they belong to the Council at a cost of £620 and hire them out to the organisation free of charge.

5472 DATES AND TIMES OF NEXT MEETINGS

Planning meeting: Tuesday 17 June at 7.00pm
Site meeting re Hotchkin Land: 11 June at 4.00pm
Conservation Approval at the Library: 12 June 2pm – 7pm
Main meeting: Tuesday 1 July at 7.15pm
Planning meeting: Tuesday 15 July at 7.00pm

5473 ITEMS FOR THE NEXT AGENDA

Kirkby Lane Cemetery
Archiving of Urban District Council paperwork
Jubilee Park update
Adopt constitution for Library Committee
Christmas lights

The chair closed the meeting at 8.13pm