

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 6 NOVEMBER 2007 AT 7.15 PM IN THE COUNCI CHAMBER STANHOPE AVENUE

PRESENT

Councillors: A Pestell (Chairman: arrived at 7.50 pm because of a coach delay), D Robinson (Vice Chairman), G Baker, P Franklin, D Hill, A Midgley, S Roy, N Storey, D Waring.

Cllr Robinson, Vice Chairman, chaired the meeting.

5287 TO RECEIVE APOLOGIES

Reasons for absence were accepted from Cllr Astill, Cllr Clarke and Cllr Nelstrop. Cllr Storey said that he would have to leave the meeting at about 9.10 pm. The clerk reported that Cllr Pestell, who had been delayed in York, would attend as soon as she got back.

5288 TO RECEIVE DECLARATIONS OF INTEREST

There were none at this stage of the meeting.

5289 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 2 AND 16 OCTOBER 2007

It was proposed, seconded and RESOLVED that both sets of minutes be signed as a correct record. The Chairman signed the minutes.

5290 CLERK'S REPORT

5268(5257 Dog Bins): the clerk confirmed with District Councillor Leyland that the order for bins should be placed with ELDC, who would then invoice the Parish Council.

5272 Extension of car park behind the shops to include a cycle parking area: Cllr Hill reported on the site meeting which had taken place with officers of East Lindsey. Issues and areas for improvement had been identified and the officers would draw up some proposals, which might include car parking charges. It had been suggested that more car parking spaces could be gained by re-siting the bottle banks and cycle parking could be located by the wedge.

5273 Flood Wardens: 3 volunteers had come forward – Mr Forman, Mr Purnell and Mrs Stennett.

5277 Correspondence re ELDC presentation by Waste Service Team. It was agreed to invite them to the March meeting because of pressure on the other agendas.

5285 Woodland Trust- an e-mail of the lease had just been received which would be copied and distributed for the planning meeting.

5291 PLANNING APPLICATIONS

S/215/02355/07 P.P. Extension and alterations to existing dwelling to provide an enlarged bedroom and conservatory, existing single garage on site to be re-sited: 18 Horncastle Road. It was proposed, seconded and RESOLVED to support the application.

S/215/02411/07 P.P. Extension to existing dwelling to provide a conservatory and extension to existing detached double garage to provide a guest room with en-suite: Brackenwood Cottage, Monument Road. It was proposed, seconded and RESOLVED to support the application with the condition that the facilities of the garage extension be used only as an adjunct to the existing accommodation.

S/215/02445/07 P.P. Erection of a detached dormer bungalow with construction of vehicular access: Plot adjacent to 1 Oak Cottages, Green Lane. Concerns were expressed regarding the loss of trees required to accommodate a dwelling on this site; the narrowness of the road and the fact that widening it would bring the new road very close to the existing bungalow opposite; the inadequacy of the turning space for its purpose; the size of the proposed dwelling within its plot which would result in a very cramped appearance. It was noted that this site had lost an appeal twice. It was proposed, seconded and RESOLVED to object to the application.

S/215/02481/07 P.P. Erection of a double garage: 46 King Edward Road. It was RESOLVED to object to the application on the grounds that the garage was too large for the site and would have too great an impact on neighbouring properties. It would be intrusive and would spoil the character and appearance of the area.

S/215/02093/07 P.P. Extension to existing bungalow to provide an attached garage: 5 Birkdale Close. It was proposed, seconded and RESOLVED to support the application.

S/215/01958/07 P.P. Detailed particulars relating to the erection of a house with a single integral garage, construction of a vehicular access (O.P.P. ref S/215/226/06 for erection of a dwelling) in accordance with amended plans received by the LPA on 26 October 07: Land at Syke House, Green Lane. It was proposed, seconded and RESOLVED to support the application.

Councillors Pestell arrived and took the chair.

5292 TO AMEND AND ADOPT STANDING ORDERS

Copies of the Standing Orders with the proposed amendments had been provided for all councillors. The clerk read out the amendments.

Cllr Hill proposed that a reference should be added regarding the speaking rights of District Councillors (that they should be allowed to speak with the Chairman's permission, if this were agreed later in the agenda)

It was proposed, seconded and RESOLVED to adopt the amended Standing Orders.

5293 TO AMEND AND ADOPT GUIDELINES FOR FINANCIAL PROCEDURES

Amended copies of the previously adopted Guidelines for Financial Procedures had been circulated prior to the meeting. The clerk drew attention to the amendments and invited councillors to put forward any other suggestions, either then or at some future date if circumstances required.

It was proposed, seconded and RESOLVED to adopt the amended Guidelines for Financial Procedures.

5294 REVIEW OF THE SEASON AT JUBILEE PARK

It was noted that the Friends of Jubilee Park would be meeting to review the season on Monday 12 November and report back to the Parish Council. It was suggested that a formal report be requested from East Lindsey also.

There was a general feeling of satisfaction with East Lindsey because of their willingness and quickness to respond to suggestions for improvements to the schedule as the season went on.

5295 REQUESTS FOR IMPROVEMENTS TO THE LAY-BY IN SPA ROAD

The clerk reported that there had been long term problems with the small lay-by in Spa Road. What had initially been a puddle during wet weather seemed to have turned into a permanent pool. Reference was made to the gradual narrowing of Spa Road and also King George Avenue caused by the encroachment of overgrowth from the woods. It was suggested that about 3 ft of overgrowth needed to be cleared from the carriage way. The Chairman said that these complaints would be followed up and that Highways would be asked to repair the hole in the lay-by.

5296 CLARIFICATION OF SPEAKING RIGHTS OF DISTRICT COUNCILLORS

It was proposed, seconded and RESOLVED that subject to the Chairman's permission, County and District Councillors would be allowed to speak when appropriate. This would be added to the Standing Orders.

5297 FINANCIAL MATTERS **a) PAYMENT OF ACCOUNTS**

It was proposed, seconded and RESOLVED that part of Chairman's Allowance - £250- be paid at the half year.

It was proposed, seconded and RESOLVED that the following accounts be paid: Moore Stephens £334.88 (Audit); Grass Cutting £110; Office Cleaning £13; Clerk £473.86; H M Revenue & Customs £155.85; British Gas £18.30; LCC £106.04 (photocopying July Aug and Sept); Remembrance Day expenses (trumpeter and piper) £320.

It was proposed, seconded and RESOLVED that the payment to the Royal British Legion be increased to £50 to include a donation of £17 and that the cheque for £750 be released to the Rotary Club for the Christmas Fayre.

It was proposed, seconded and RESOLVED that a payment be made to FW Cupit (Printers)Ltd for £420. This was to pay for leaflets produced by the Heritage Committee. The payment would be reimbursed to the Parish Council from the grant that had been awarded to the committee.

b) FINANCIAL REPORT

The clerk gave an up-date on the Parish Council's financial situation as of 30 September 07 and councillors were provided with copies of the bank reconciliation and details of the ear-marked reserves. A discussion took place as to when donations agreed at the precept should be made available to the recipients e.g. the Citizens Advice Bureau and it was suggested that this should be put on the April agenda each year and payments made as soon as the precept for the year was received.

c) APPOINTMENT OF CHEQUE SIGNATORIES

It was proposed, seconded and RESOLVED that the following councillors be added to the cheque signatories: the new Chairman, Vice Chairman and a member of the finance working group, Cllr Hill.

d) ARRANGEMENTS FOR SETTING THE PRECEPT

It was proposed, seconded and RESOLVED that the whole council should be involved in the discussion leading to the setting of the precept.

5298 ARRANGEMENTS FOR THE REMEMBRANCE DAY SERVICE

The clerk gave details of the schedule for the rehearsal, the service and the parade and took numbers for reserved seats.

Cllr Pestell and Cllr Robinson made apologies for their absence as they had both made other arrangements long before they had been elected to office. Cllr Midgley and Cllr Roy, both former Chairmen, volunteered to stand in for them as wreath bearers.

5299 UPDATE ON ERECTION OF LIGHTS AND CAROL SERVICE

The Chairman explained the situation regarding the installation of new lights and the upgrading of the electricity supply. It was unlikely that this would be achieved before 7 December and therefore in order to allow this year's arrangements to proceed it was proposed to hold the Carol Service in the middle of the village, with the help and advice of the Rotary Club.

It was agreed that the collection would go to Lincs & Notts Ambulance Service.

The Chairman asked for councillors' opinions about the installing of CCTV in Royal Square, in view of the recent unacceptable behaviour that had taken place there. A previous Crime Prevention Report had referred to the need for improved lighting and seating and trimming of trees as well as the possibility of CCTV. Cllr Hill said that he felt that it would be difficult to meet the set of criteria needed to succeed in getting CCTV, especially as the current levels of crime were comparatively low.

Cllr Leyland was asked to arrange a site meeting re CCTV and other matters in Royal Square.

Cllr Waring and Cllr Storey made their apologies and left the meeting at 9.15 pm.

5300 CORRESPONDENCE

- East Lindsey District Council: details of the Town and Parish Assembly on 19 Nov at the Embassy Theatre Skegness. Cllr Pestell and Cllr Robinson agreed to attend.
- Lincolnshire Playing Fields Association: AGM on Thursday 29 Nov at 7.00 pm.
- J. Millhouse: letter of thanks for contribution towards the painting of the clock tower
- ELDC: re Micro-Chipping Event
- LCC: invitation to County Flood Fair on 23 November 10am – 8.00pm in The Engine Shed, Lincoln University Campus
- EMDA: news bulletin
- NALC: Local Council Review.

5301 TO RECEIVE REPORTS

TREES

The clerk reported that a TPO had been put on a fir tree in Cornwall Terrace and that the application to fell the tree at 42 Woodland Drive had been refused. Two more applications for tree work in Cromwell Avenue had been received and these would be passed to the Tree Group for consideration.

Cllr Robinson gave details of applications to fell 5 trees, 3 in the Old Rectory. The tree group were recommending that they should be asked to lop them rather than fell them as they made a contribution to the amenity of the area.

VICE CHAIRMAN'S REPORT

Cllr Robinson reported that she had attended the Inaugural Service of the Coningsby Town Mayor which had been very enjoyable.

TWINNING

Cllr Baker reported that the Twinning Association were looking for people to play boules.

THE AGM OF LALC

Cllr Pestell gave details of the meeting, including Metheringham Council's success in getting an embargo on all new development until the sewage pipe work in Metheringham had been upgraded. Also NKDC's affordable housing scheme. She would be finding more information about this.

ELD COUNCILLORS' REPORTS

Cllr Leyland reminded the Council about the Friends of Jubilee Park meeting on 12 November. They would welcome any offers of interest on any aspect of the park.

5302 DATES AND TIMES OF NEXT MEETINGS

Town & Parish Council Assembly: 19 November

Planning Meeting: 20 November at 7.0 pm

Grant Application Hearing: Tuesday 27 November at 5.30 pm

Main Meeting: 4 December at 7.15 pm

Planning Meeting: 18 December at 7.00 pm

5303 ITEMS FOR THE NEXT AGENDA

Special Projects

Review of Jubilee Park

Update on Royal Square

The Chairman declared the meeting closed at 9.40 pm