

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 4
SEPTEMBER 2007 AT 7.15 P.M. IN THE COUNCIL CHAMBER STANHOPE
AVENUE**

Prior to the meeting Mrs E Pickavance and Mrs M Timms presented a report on the state of the footpaths which they had surveyed on the Council's behalf. They were thanked for the report which was comprehensive and very useful.

Also prior to the meeting Mr Roy Ormsby of ELDC gave details of the Pathfinder Models and suggested possible approaches for Woodhall Spa and surrounding area.

PRESENT

Councillors : A Pestell (Chairman), D Clarke, P Franklin, D Hill, A Midgley, J Nelstrop, D Robinson, S Roy, N Storey, D Waring

5242 TO RECEIVE APOLOGIES

Reasons for absence were accepted from Cllr Baker and Cllr Astill.

5243 TO RECEIVE DECLARATIONS OF INTEREST

There were none at this stage.

5244 TO ELECT A VICE CHAIRMAN

A letter from Cllr Midgley expressed her intention to resign from the office of vice chairman. The Chairman thanked Cllr Midgley for all the work she had done.

It was proposed and seconded that Councillor Robinson be nominated for the office of Vice Chairman.

There being no other nominations, Cllr Robinson was unanimously elected Vice Chairman.

**5245 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON
3 AND 24 JULY AND 22 AUGUST 07**

It was proposed, seconded and RESOLVED that the three sets of minutes be signed as a correct record. The Chairman signed all the minutes.

5246 CLERK'S REPORT

5221/5208 Lighting in Royal Square: another meeting needed to be held. The clerk suggested that it might be appropriate to ask for the mobile CCTV Camera to be placed in Royal Square whilst the Christmas lights are in place. Clerk to write to John Fleming with this request.

5227 Coronation Hall: the Rev Frank Wells had resigned from his position as trustee. Mr Robinson of Albany Road had been put forward as a trustee.

5237 50 Horncastle Road: planning permission refused – unacceptable harm to the amenities of the locality and the character of the area, because of its layout and appearance in relation to the distinctive character of the existing property and that of the wider area.

5242 Items for the next agenda: the clerk explained that because of pressures on the agenda, Flood Defence Policy and Drainage would be dealt with briefly under Reports and Review of the Signage in the village would be placed on the planning agenda.

5244 Planning Applications: Railway Sidings. More information had been provided by the applicant and a response was needed by 20 September. The clerk suggested that the planning committee should meet to discuss this. The information had been copied and distributed at the meeting and members were asked to pass on any comment they had to the planning committee as quickly as possible.

5247 TO CONSIDER INFORMATION RECEIVED AT THE START OF THE MEETING RE PATHFINDER MODELS

It was agreed to suggest to the District Council that:

- a local pilot scheme could be trialled based on Woodhall Spa with surrounding parishes;
- the meetings should be issues based and drainage was put forward as a possible first issue. Clerk to contact other parish councils to seek their views.
- there should be dedicated officer support to make Pathfinder work.

5248 PLANNING APPLICATIONS

S/215/01706/07 P.P. Rear extension to provide a conservatory: 9 Spa Road. The Council supported the application.

S/215/01824/07 P.P. Extension to existing dwelling to provide a utility room and provision of a roof light, and erection of a front boundary wall with railings, brick piers and electric gates to a maximum height of 1.65m on the site of existing boundary wall and gates which are to be removed: Welby Lodge, The Broadway. The decision on this application was held over to the Planning Meeting.

5249 TRIMMING OF TREES IN THE CLOSED CHURCHYARD

The clerk explained that trees in the closed churchyard were growing over St Andrew's Drive and making it very dark. Residents had asked if they could be trimmed.

It was agreed that the clerk should seek quotations for this work and also ask for an assessment of the rest of the trees.

5250 REQUEST FOR A CONTRIBUTION TOWARDS THE PAINTING OF THE CLOCK TOWER

The clerk explained that in the past the Parish Council had made a contribution to the maintenance of the clock tower as the owner had allowed the Parish Clock to be erected on it.

The quotation of £480 was considered and it was proposed, seconded and RESOLVED to pay £250 towards it.

It was suggested that the contractor be asked to look at the clock face if the scaffolding was still in place.

5251 REGISTRATION FOR LOW COST HOUSING

The Chairman informed the Council that application forms had been provided by the District Council and Linx Homes. The importance of registering for housing would be advertised in the next newsletter. Posters would also be put up.

5252 FUTURE OWNERSHIP OF LAND CURRENTLY OWNED BY THE WOODLAND TRUST

Information which the Chairman had received from the Woodland Trust indicated that they wished to lease the land to the Parish Council rather than sell it.

It was suggested that the land could provide extra parking for the Kinema and people using the woods and could be greencreted to give it a better surface without spoiling the ambience of the area.

The Council felt that they would rather buy it than lease it and would need to see the terms of any lease.

Clerk to write to the Woodland Trust asking for details of the lease and any conditions.

5253 TO DISCUSS THE PAPER “GRANT APPLICATION PROCEDURES”

Copies of the paper were distributed to Councillors. It was agreed to trial the new procedures for the rest of the year.

A notice would be put in the press to advertise the new system. Posters would also be put on the fence.

5254 REVIEW OF POLLING DISTRICTS AND POLLING PLACES

Information had been distributed to Councillors. The Clerk informed the Council that more information would be available on the website after 21 September to enable constructive discussion.

5255 FINANCIAL MATTERS

1) END OF AUDIT

The clerk reported that the audit had been completed and a notice to that effect had been put in the notice board.

She suggested that as the audit was taking place earlier each year, it would be advisable to ask the internal auditor to look at the books again in September/October to do an interim audit. In recent years the interim audit for the current year had been done at the same time as the internal audit for the previous year. It was agreed to ask Mrs Ritson to do this.

2) PAYMENT OF ACCOUNTS

Paid during July and August

LALC £30 (attendance at courses); Grass Cutting £220; HM Revenue and Customs £155.85; Cleaning £13; Clerk £473.86; LCC £43.30 (photocopying); Woodhall Spa PCC £500; Woodhall Printer and Copy Centre £380.

Accounts for payment in September

It was proposed, seconded and RESOLVED the following accounts be paid:

Cleaning £13; Grass Cutting £170; Clerk £473.86; HM Revenue and Customs £155.85; Property Care £375 (notice board). LALC £20 (Clerk's course)

The clerk said that she was looking into paying the Electricity by Direct Debit to save on charges.

5256 CORRESPONDENCE

QuBE Planning Ltd: re their undertaking of a Conservation Area Appraisal on behalf of ELDC. Papers copied and distributed at the meeting. item for the planning agenda.

EMDA: news magazine

Community Lincs: notice of AGM on 27 September at 6.45 pm at Washingborough Community Centre. The theme of the meeting would be "What does the future hold for Lincolnshire?"

Father O'Donnell re problems caused by double parking in Stanhope Avenue/Broadway.

ELDC: Funding Surgery 26 September at the Admiral Rodney Hotel in Horncastle. Appointments available 10.00 am to 3.30 pm. Ring Suzanne Cole on 01507 601111 ext 217.

Everybody Benefits: invitation to anyone to organise an event aimed at ensuring older people are prepared for the winter months. (Can include electric blanket testing, welfare benefit advice, gritting their paths. Info pack available)

LALC Notice of AGM and Conference at Horncastle College on Saturday 27 October starting at 10.00 am: £18.50 per delegate.

Woodhall Spa Lions: invitation to have a Parish Council stall at their Fun Day on Sunday 16 September. The Chairman agreed to attend and take housing and grant forms.

5257 TO RECEIVE REPORTS

ELD COUNCILLORS

Cllr Leyland reported that each District Councillor had been allocated a sum of money to be spent in their parish. The clerk gave him a request for dog bins and a cycle park.

NOTICE BOARDS

It was reported that these had been erected. Cllr Nelstrop offered to see the Jubilee Park Manager about their share of the notice board or the possibility of their renovating the remainder of the fence, which belongs to East Lindsey, and erecting a notice board of their own there.

HERITAGE

It was reported that the Heritage Committee had been successful in their application to the Aggregates Levy for a grant to get their leaflets published. They intended to apply also to East Lindsey for a grant to print 2 more leaflets.

NEWSLETTER

The Chairman reported that the next edition was being worked on and asked for any inclusions to be passed to her.

DRAINAGE SUMMIT

Cllr Midgley said that she would E-mail Councillors with details of current problems and proposals for the summit.

CYCLE PATH

Cllr Storey reported that the cycle path had been formally opened and soon a sign and sculptures would be put up.

FRIENDS OF JUBILEE PARK

Cllr Leyland reported that the Friends would be holding a committee meeting the following evening which Mark Humphreys and Clive Yates of ELDC would attend.

Cllr Roy drew his attention to the fact that she does not get notices of the committee meetings.

5258 ITEMS FOR THE NEXT AGENDA

Planning Meeting: drainage; review of signage; appraisal of the Conservation Area.

Scheduled Meeting: Report on Cycle Path; Flood Policy Committee; Extension of the car park behind the shops to include cycle parking area; Xmas lights; emergency plan.

5259 DATES AND TIMES OF NEXT MEETINGS

Planning: 18 September at 7.00 pm

Area Meeting: 1 October at Horncastle College at 7.00 pm

Scheduled Meeting: Tuesday 2 October at 7.15 pm